**November 21, 2022**

**Board of School Administrators Board Room**

**St. Paul College**

**317 Marshall Ave.**

**St. Paul, Minnesota**

**Committee Meetings**

*ETHICS Committee (closed meeting)           8:30 – 9:30 am*

*LICENSING Committee                                   9:30-10:30 am*

*Prof. Dev. and Program Review Committee 10:30 – 11:00 am*

**Board of School Administrators**

**Board Meeting Agenda**

**DATE:**         October 31, 2022

**TIME**:          11:00 am – 1:00 pm

Zoom link: <https://www.zoomgov.com/j/1611324689?pwd=eEd6VTNsMXV2alp6Y3pFQzQ2dlNJdz09>

1. **Convene**
2. **Approval of Agenda/Agenda Adjustment**
3. **Approval of Minutes -** [BOSA Board Minutes 10 31 2022](https://bosa.mn.gov/cs/idcplg?IdcService=GET_FILE&dDocName=020702&RevisionSelectionMethod=latestReleased&Rendition=primary) –

Minutes from 10/31/2022 Approved

1. **Committee Reports:**
   1. Licensing Committee

No variances to bring forward to the Board at this time.

* 1. Professional Development & Program Review

The committee has one item to share;

The committee will follow up with Capella drooped their Director of Special Education license.

* 1. Ethics Committee

No conduct reviews

Four ongoing public complaints

One complaint finishing up

A letter was sent to Mohammed Selim, revoking his license.

* 1. Legislation and Communications Committee- none

1. **MDE Report -**N/A
2. **Board Member Report-** N/A
3. **Public Comments -** N/A
4. **Discussion Items:** None
5. **Business**
6. Welcome to Gabby Caron, the new administrative assistant starting November 9th, 2022.
7. Open Board positions
   1. Director of Community Education –waiting to hear from the Governor’s Office.

Regarding the open position with the BOSA Board seat, we are still moving forward, but the Governor’s Office cannot tell us when the position will be filled.

The Office could not indicate when the application will close for the current open seats but will remain open until filled.

Mary Frances Clardy will be leaving the Board on January 1st, 2023, when seated as a Minnesota House District 53A legislation.

* 1. Update Info from the zoom meeting with Governor’s Office.
     + - Currently Open for 2023: Higher Education Administrator, Principal, Classroom Teacher-
       - Filled by March 2023.
       - Individuals can apply up to /around February 1st.
       - Announcement to be emailed to the Association

1. [2023-24 and 2024-2025 Budget Request](https://bosa.mn.gov/cs/idcplg?IdcService=GET_FILE&dDocName=020704&RevisionSelectionMethod=latestReleased&Rendition=primary)

MDE begins its budgeting process in the fall of 2022 for the Fiscal year i2023-24

The current budget is $319,000.00

We will get an additional $22,000.00 in the budget for [M.S. 214.035](https://www.revisor.mn.gov/statutes/cite/214.035) requirements.

Executive Director Schaub requested an additional $62,000.00 for Contracted services, staffing, technology, and public relations.

1. [By-Laws Review](https://bosa.mn.gov/cs/idcplg?IdcService=GET_FILE&dDocName=020705&RevisionSelectionMethod=latestReleased&Rendition=primary) – after revision, the document will be reformatted.

Allen will be sending a template on other by-laws he thinks is important

Executive Director Schaub will review the document and make some suggested changes.

If you come across something that needs to be added, let her know.

1. **Executive Directors Report**

The next Board meeting is scheduled for December 12th, 2022.

Because of the short turnaround time, the Board has decided that the meeting could be moved to a virtual format.

Executive Director Schaub and Director Gustafson will be in person for the December 12th, 2022, Board Meeting.

1. **XV Adjournment**

**Next Meeting December 12, 2022**

**11:00 am – 1:00 pm**