

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13
1500 Highway 36 West, Roseville, MN 55113

February 10, 2014

12:30 p.m. – 2:00 p.m.

Board Members Present:

Mary Macbee, James Rhodes, Louise Sundin, Robert Meyer, Kim Hartung

Board Members Excused: Jean Haar, Denise Kapler, Kim Hartung

Staff:

Kevin McHenry, Assistant Commissioner of Education

Fiona Ruthven, Asst. Attorney General & Counsel to the Board

Janet Mohr, Executive Director BOSA

Karen Millar, Administrative Assistant

Guests:

No Guests Present.

CONVENE: MEETING WAS CALLED TO ORDER AT 12:33 p.m.

I. APPROVAL OF 02/10/2014 AGENDA:

ROBERT MEYER MOVED TO APPROVE THE AGENDA. KIM HARTUNG SECOND.
MOTION CARRIED.

II. APPROVAL OF 01/13/2014 MINUTES:

JAMES RHODES MOVED TO APPROVE THE MINUTES WITH CORRECTIONS. ROBERT MEYER SECOND. MOTION CARRIED.

III. EXECUTIVE DIRECTOR'S REPORT:

JANET MOHR reported on the following:

- Overview of BOSA Budget: FY14 Review: Handout of Financial Activity. Jan is encouraged by responsiveness of Governor's Office and MDE staff in moving forward with Form A for FY15.
- BOSA Administrative Fees: Collected to date \$190,000. Follow-up letter will be mailed in April. Discussion followed on status of updates to data base to make this collection process more effective.
- BOSA Work Group Update:
University Licensure Program Review

Request for Proposal Development
Continuing Ed and Professional Development

- University Reviews:
Southwest State March 31 & April 1
Walden University April 29 & 30
University of MN Duluth April 16&17
- Website Updates
- BOSA Board Vacancies Update
Elementary and Superintendent positions still in process of being filled.
Community Education and Public Board Member now due to be filled/renewed.
- Agency Activities
High volume of calls requesting licensure information.
High volume of CEU requests.
Complaints are time consuming but coming in at a manageable rate.
- Collaboration with Educational Organizations
Invited/attended MASSP conference in January
Invited/attended MESPA conference in February
Attending MASA conference in March as a member of MASA

IV. COMMITTEE REPORTS:

- A. Ethics Committee Report
Reviewed 9 cases; Closed one case; Reviewed two conduct reports – renewed both.
- B. Legislative Committee Report
Not pursuing rulemaking at this time because of lack of funds. Also, a short session is not the time to do rulemaking. Lay low this session and work with collaborative community. Proper funding is the most important.
- C. Communications Committee Report
Discussion of postage and what rate BOSA pays for mailings.
- D. Professional Development Committee Report
Updated handbook to assist with the University reviews.
- E. Licensing Committee Report
None at this time.
- E. Executive Committee Report
No additional report from the Executive Committee. Kat Anthony-Wigle presented STARS report for the information of BOSA. Work on discrepancies continues.
Communication is the key to updating all schools and assignments.

V. MDE Report: Kevin McHenry

Difficult session – second year of the biennium. This will be a short session and it is important to make key contacts and lay the foundation for long-term strategy.

VI. Board Member Report: None at this time.

VII. Public Comments: No guests present.

VIII. Old Business: None at this time.

IX. New Business: None at this time.

X. Adjournment:

ROBERT MEYER MOVED TO ADJOURN. JAMES RHODES SECOND. MOTION CARRIED.

Meeting adjourned at 1:23 p.m.

Respectfully submitted by:

Karen L. Millar

Administrative Assistant