

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

June 9, 2014

12:30 p.m. – 2:00 p.m.

Board Members Present:

Kim Hartung, Deb Henton, Penny Kodrich, Robert Meyer, James Rhodes, Louise Sundin

Board Members Excused: Nancy Antoine, Jean Haar, Denise Kapler, Mary Mackbee

Staff:

Fiona Ruthven, Asst. Attorney General & Counsel to the Board

Janet Mohr, Executive Director BOSA

Karen Millar, Administrative Assistant

Guests: Harry McLenighan, Capella University

CONVENE: MEETING WAS CALLED TO ORDER AT 12:36 p.m.

I. APPROVAL OF 06/09/2014 AGENDA:

ROBERT MEYER MOVED TO APPROVE THE AGENDA. PENNY KODRICH SECOND.
MOTION CARRIED.

II. APPROVAL OF 05/12/2014 MINUTES:

ROBERT MEYER MOVED TO APPROVE THE MINUTES. PENNY KODRICH SECOND.
MOTION CARRIED.

III. EXECUTIVE DIRECTOR'S REPORT:

JANET MOHR reported on the following:

- Summer Board Retreat
 - July 15th and August 11th
 - July at Hamline University and August at MDE (agenda in process)
- Budget FY14 and FY15
- FY14 – working with Finance to wrap this up
- FY15 - \$225,000
 - BOSA operations must still be very conservative to allow dollars for school leadership redesign.
 - BOSA needs to look at 5-year budget plan rather than 2-year.
 - Rulemaking needs to be addressed in future budget planning.
 - Still a need for facilitator to help work groups finish leadership redesign.
- Legislative Update

- AMSD – 2014 Education policy provisions
- The section on ELL needs clarification so BOSA is clear on what expectations were when bill was drafted.
- Discussion on drafting requirements for CEUs to meet this law.
 - Add content areas to administrative CEU requirements.
- Harry McLenighan of Capella University voiced the opinion that this language is directed at the provider programs for administrators rather than BOSA or the administrators themselves.
- Jan meeting with Rep Carlos Mariani to go over expectations of BOSA
 - Jan to report back on July 15th and information will be available for the August 11th BOSA board meeting.
- BOSA Web Site
 - Jim Rhodes and Lee Gray researched options for web hosts
 - MNIT can offer for minimal cost. What does “minimal cost” actually mean?
 - MNIT does offer more flexibility and control of web site content than was originally assumed.
- BOSA Administrative Fees Letter going out
 - Working on second mailing ASAP

IV. COMMITTEE REPORTS:

A. Ethics Committee Report:

- a. Reviewed 15 cases
- b. Closed one case
- c. 1 stipulation agreement to review during closed session

B. Legislative Committee Report: (See Executive Director’s report)

C. Communications Committee Report:

- a. Louise led discussion on newsletter possibility or posting news on web site.

D. Professional Development Committee Report: No Report

E. Licensing Committee Report:

- a. DEB HENTON MOVED to approve the Director of Special Education variance for Spring Lake Park Schools #0016, for Michael P. Callahan. ROBERT MEYER SECOND. Discussion: Michael is currently enrolled and attending the administrative program at St. Thomas. May not complete until July, 2015. Concern about the need for variance when many licensed candidates were available. ROLL CALL VOTE: Deb Henton, Penny Kodrich, Robert Meyer, James Rhodes – yes; Louise Sundin – opposed; Kim Hartung – abstained. MOTION CARRIED.
- b. ROBERT MEYER MOVED to approve the superintendent variance for Nett Lake Schools, District #707, for Steven Thomas. DEB HENTON SECOND. MOTION CARRIED.

- c. ROBERT MEYER MOVED to approve the K-12 principal variance for Nett Lake Schools, District #707 for Steven Thomas. DEB HENTON SECOND. Discussion: Steve currently has a provisional license for a secondary school principal expiring in June, 2014. Needs to complete field experience at elementary and middle school level. In process of enrolling at Hamline University with completion date of June 30, 2015. MOTION CARRIED.

F. Executive Committee Report: No additional report.

V. MDE Report: No report.

VI. Board Member Report: No report.

VII. Public Comments:

- A. Harry McLenighan – Legislative session did little to affect administrators. Returned to discussion on ELL requirements resting on program providers rather than BOSA. Board requested that Harry refer anyone with questions to BOSA. Jan Mohr will try to clear this up with Rep. Mariani.

VIII. Old Business: Discussion: No report.

IX. Licensure Matter:

ROBERT MEYER MOVED to close session. PENNY KODRICH SECOND. MOTION CARRIED. Session was closed at 1:27 p.m.

PENNY KODRICH MOVED to reopen session. DEB HENTON SECOND. MOTION CARRIED. Session reopened at 1:32 p.m.

X. New Business:

- A. Additional budget matter – LOUISE SUNDIN MOVED to make Karen Millar's position officially 1.0 FTE with benefits. KIM HARTUNG SECOND. MOTION CARRIED.

XI. Adjournment:

ROBERT MEYER MOVED to adjourn. DEB HENTON SECOND. MOTION CARRIED.

Meeting adjourned at 1:40 p.m.

Next Meeting, Monday, August 11, 2014

Respectfully submitted by:

Karen L. Millar

Administrative Assistant