

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

October 12, 2015

10:00 a.m. – 11:30 a.m.

Board Members Present:

Nancy Antoine, Jean Harr, Kim Hartung, Denise Kapler,
Mary Mackbee, Robert Meyer, Daniel Naidicz, Louise Sundin

Board Members Excused: Tracine Asberry, Deb Henton

Staff:

Angela Behrens, Asst. Attorney General & Counsel to the Board
Janet L.Mohr, Executive Director
Karen Millar, Administrative Assistant

Guests:

Dennis Morrow
Bill Wold

CONVENE: MEETING WAS CALLED TO ORDER AT 10:00 a.m.

I. APPROVAL OF 10/12/2015 AGENDA:

ROBERT MEYER MOVED TO APPROVE THE AGENDA AS AMENDED. KIM HARTUNG
SECOND. MOTION CARRIED.

II. APPROVAL OF 09/14/2015 MINUTES:

NANCY ANTOINE MOVED TO APPROVE THE MINUTES. DENISE KAPLER SECOND.
MOTION CARRIED.

III. EXECUTIVE DIRECTOR'S REPORT:

- Jan Mohr reported on the following:
 - Introduction of Mr. Nels Onstad, Director of Educator Licensing
 - FY16 Financial Report
 - Review of FY15 Financial Report
 - Met with MN.IT to review project and the data fields that will be most relevant for the online payment system.

- BOSA transferred \$10K from the FY15 balance to the Odyssey Fund for this work to begin.
 - Next step is to meet with MN.IT management to discuss projected costs.
- Met with Dan Solomon, Field Representative for Senator Al Franken to introduce him to the work of the Board of School Administrators.
- Attended several meetings:
 - SharePoint Training at MMB. SharePoint is a program required by MMB when requesting contract services.
 - Maltreatment Program Work Group Meetings at MN Mediation Services. Reviewed Statutes.
 - MDE Coop Priority Services Training. BOSA has been asked by MDE Finance to submit a risk management plan for emergency preparedness in the event of a natural disaster that interrupts facility usage, IT and more.
 - BOT Advisory Committee Meeting.
- Michael Coty, Specialist, Principal Development will update the work he is doing at MDE at the November board meeting.
- Beginning to work on reports due to legislature.
- University Collaborative meets Monday, October 19th. The agenda includes a review of proposed revisions to Administrative Licensure Program Approval Process and English Learner Resources for Universal preparation programs.
- Questions?

V. COMMITTEE REPORTS

A. Ethics Committee:

4 Conduct Reviews

Reviewed 20 cases – no closures; waiting for information

Remaining files represent:

14 Principals

5 Superintendents

1 Community Education Director

B. Licensing Committee:

NANCY ANTOINE MOVED to approve a Variance for Jennifer Stephan, Deer River Public Schools, District #317, as a K-12 Principal. ROBERT MEYER SECOND.

Discussion: This request was tabled from the September meeting while Deer River posted the position. No suitable candidates applied. Ms. Stephan will be finished with her license in June of 2016. MOTION CARRIED.

C. Communication/Legislative Committee Update: NONE

D. Professional Development and Program Review:

KIM HARTUNG MOVED to table the request for consideration of approval of Continuing Education Units by Dr. Dennis Morrow until the November meeting.

DENISE KAPLER SECOND. Discussion: BOSA has until November 9, 2015 to respond to the request. MOTION CARRIED.

E. Executive Committee Report: No additional report.

V. MDE Report: NONE

VI. BOARD MEMBER REPORT: Nancy Antoine
Mary Mackbee reported Deb Henton is out today because of surgery for a knee injury.

VII. PUBLIC COMMENTS: NONE

VIII. OLD BUSINESS: Continuation of Board Retreat after today's meeting. Will try to finish retreat by 5:00 p.m.

IX. LICENSURE MATTERS: NONE

X. NEW BUSINESS: NONE

XI. ADJOURN:
ROBERT MEYER MOVED TO ADJOURN. NANCY ANTOINE SECOND.
MOTION CARRIED.

.
Meeting adjourned at 10:57 a.m.

Next meeting – Monday, November 9, 2015

Respectfully submitted by:
Karen L. Millar
Administrative Assistant