

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

November 9, 2015

12:30 p.m. – 2:00 p.m.

Board Members Present:

Nancy Antoine, Tracine Asberry, Jean Harr, Kim Hartung, Deb Henton,
Mary Mackbee, Robert Meyer, Daniel Naidicz, Louise Sundin

Board Members Excused: Denise Kapler

Staff:

John Mulé, Asst. Attorney General & Counsel to the Board
Janet L. Mohr, Executive Director
Karen Millar, Administrative Assistant

Guests:

Dennis Morrow
Bill Wold
Harry McLenighan

CONVENE: MEETING WAS CALLED TO ORDER AT 12:30 p.m..

I. APPROVAL OF 11/09/2015 AGENDA:

TRACINE ASBERRY MOVED TO APPROVE THE AGENDA. NANCY ANTOINE SECOND.
MOTION CARRIED.

II. APPROVAL OF 10/12/2015 MINUTES:

ROBERT MEYER MOVED TO APPROVE THE MINUTES. TRACINE ASBERRY SECOND.
MOTION CARRIED.

III. EXECUTIVE DIRECTOR'S REPORT:

- Jan Mohr reported on the following:
 - FY16 Financial Report
 - Fees collected from July 2015 to November 5, 2015 total, \$173,359.
 - University Collaborative Meeting – October 19, 2015

- Presentation: English Learner Resources for Preparation Programs – Michael Bowlus, MDE specialist.
- Presentation: Principal Evaluation – Michael Coty, Principal Development/Evaluation specialist.
- Reviewed Administrative Licensure Program Approval Process Handbook – Revised copy will be provided at December meeting.
- Online Fee Payment System
 - Continue to meet with MNIT to review project and the data fields that will be most relevant for the online payment system. Possibly ready fall 2016.
- Traveled to St. Cloud State University on October 27th to meet with EDAD staff and administration about their 5-year review completed in May 2015. Administration plans to provide the Professional Development Committee with their action plan by December 2015.
- Attended the MASA Executive Development Committee meeting on October 30th. This committee plans the yearly conferences and suggests state-wide professional development for administrators.
- The Office has been very busy with licensing questions, renewals, CEU requests and fee payments.
- Presentation: Michael Coty, MDE Principal Development and Evaluation Specialist
 - Biggest Challenges that face principals today?
 - How is leadership (especially principals) dealing with these challenges?
 - What skills do principals need and how do we ensure these skills are developed and adapted?

V. COMMITTEE REPORTS

A. Ethics Committee:

- a. 2 Conduct Reviews – Approved 1
- b. Reviewed 19 cases – closed 3 files
- c. A stipulation agreement for December meeting (*not open to public*).

B. Licensing Committee: NO REPORT

C. Communication/Legislative Committee Update: NO REPORT

D. Professional Development and Program Review: Jean Haar

- a. There is no longer a request pending consideration by the Professional Development Committee.

E. Executive Committee Report: No additional report.

V. MDE Report: Nels Onstad, Director of Educator Licensing

Educator Licensing has been in transition to electronic licensing and as of November 9, 2015, licenses will be sent to the recipient as emails rather than the green copies that

have been sent by mail in the past. There is no special seal applied to the license so districts can print the licenses for themselves. Districts will also be able to use Teacher License Lookup to verify licenses, rather than requesting a copy from the educator. The online record is the most up-to-date information available.

In addition, an FYI for BOSA concerning recent publicity about lack of substitute teachers in the schools. This is likely to become a topic the Board will want to be aware of.

VI. BOARD MEMBER REPORT: NONE

VII. PUBLIC COMMENTS: Bill Wold

Is the Board looking at anything in particular in rulemaking? Janet Mohr: Minnesota Rule 3512 was revised in 2008 and it is time to update this Rule. Rules need to be updated periodically to make sure Rules and Statutes don't become out of sync.

VIII. OLD BUSINESS: NONE

IX. LICENSURE MATTERS: NONE

X. NEW BUSINESS: Janet Mohr

Janet was contacted by Walden University about reporting now required by private institutions regarding graduates, employability, and the ability to repay loans.

XI. ADJOURN:

ROBERT MEYER MOVED TO ADJOURN. TRACINE ASBERRY SECOND.
MOTION CARRIED.

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Meeting adjourned at 2:05 p.m.

Next meeting – Monday, December 14, 2015

Respectfully submitted by:

Karen L. Millar

Administrative Assistant