

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

January 11, 2016

12:30 p.m. – 2:00 p.m.

Board Members Present:

Nancy Antoine, Tracine Asberry, Jean Harr, Deb Henton, Denise Kapler
Mary Mackbee, Robert Meyer, Daniel Naidicz, Louise Sundin, Kim Hartung via conference call

Board Members Excused: N/A

Staff:

John Mulé, Asst. Attorney General & Counsel to the Board
Janet Mohr, Executive Director
Karen Millar, Administrative Assistant

Guests:

Bill Wold

CONVENE: MEETING WAS CALLED TO ORDER AT 12:35 p.m..

- I. APPROVAL OF 01/11/2016 AGENDA:
ROBERT MEYER MOVED TO APPROVE THE AGENDA. NANCY ANTOINE SECOND.
MOTION CARRIED.
- II. APPROVAL OF 12/14/2015 MINUTES:
ROBERT MEYER MOVED TO APPROVE THE MINUTES. DENISE KAPLER SECOND.
MOTION CARRIED.
- III. EXECUTIVE DIRECTOR'S REPORT:
 - o **Jan Mohr** was unable to attend the meeting due to the death of her mother.
 - Thank you for cards, thoughts and prayers
 - FY16 Financial Report. According to Finance, \$25,000 remains in unreserved funds.
 - A second fee letter will be sent in February.
 - Invited and will attend various events at the MASSP and MESPA conferences in January.
 - Capella's University 5-year review is scheduled for January 13 and 14. Site review committee members are: John Hamann, K-12 Principal, Underwood Public Schools, Patty Phillips, retired superintendent, North

St. Paul; Dan Naidicz, Director of Special Education, Northeast Metro Intermediate School District 916 and Board of School Administrators representative; Dr. Robert Howman, Winona State University, Higher Education representative; and Dr. Diane Rauschenfels, University of MN Duluth, co-chair.

- AMSD Legislative Platform – handout. AMSD meets first Friday of every month. 7 – 9 a.m. BOSA has membership and anyone may attend. Great programs – worth the time and energy.
- Review of Board Retreat – Action Wall
- Committee Assignments – discussion on changes in committee assignments to address Jim Roussin recommendations.

V. COMMITTEE REPORTS

A. Ethics Committee:

- a. 28 Active Cases (22 open, plus 6 new cases)
- b. Unable to close any cases today.

B. Licensing Committee:

- a. DAN NAIDICZ MOVED to approve a Letter of Approval for Mr. Paul Demorett, Waseca Public Schools as Director of Community Education. Committee also requests that the executive director write a letter to the Superintendent of Waseca Public Schools, outlining the correct process for seeking a Letter of Approval. DENISE SECOND. Discussion: Mr. Demorett was chosen for the position as a result of his supervisory experience. He is enrolled in a program and will receive Community Education licensure in June 2016. MOTION CARRIED.
- b. DENISE KAPLER MOVED to approve a Variance request for Ms. Julie Kummer, Moorhead Public Schools, as Director of Special Education. DEB HENTON SECOND. Discussion: Ms. Kummer is enrolled in a Special Education licensure program and will complete the program in June of 2016. MOTION CARRIED.
- c. DAN NAIDICZ MOVED to approve the Variance request for Mr. Karl Nohner, Sauk Rapids-Rice School District as K-12 Principal. Committee also requests that the executive director write a letter to the Superintendent of the Sauk Rapids-Rice School District, outlining the proper procedures for obtaining a variance. DEB HENTON SECOND. Discussion: Mr. Nohner is currently enrolled in a K-12 preparation program and will finish in June of 2016. MOTION CARRIED.

C. Communication/Legislative Committee Update: NO REPORT

D. Professional Development and Program Review:

JEAN HAAR MOVED to grant continuing approval for the St. Cloud State University programs. ROBERT MEYER SECOND. Discussion: The Executive Director made a second visit to St. Cloud, during which they presented a follow-up plan. The

Professional Development Committee reviewed that plan. Contingent with the granting of approval, it will be clarified with St. Cloud that there is an expectation that updates on this follow-up plan will be submitted along with the general annual updates. MOTION CARRIED – one abstention by Louise Sundin.

- E. Executive Committee Report: No report.

- V. MDE Report: NONE
- VI. BOARD MEMBER REPORT: NONE
- VII. PUBLIC COMMENTS: NONE
- VIII. OLD BUSINESS: NONE
- IX. LICENSURE MATTERS: NONE
- X. NEW BUSINESS: John Mulé
The Board is subject to data requests for information in accordance with Chapter 13 statutes. If anyone receives a request, please forward to Janet Mohr or to John Mulé.

Reviewed open meeting laws and encouraged Board to always be careful when discussing business outside a formal meeting. If a quorum is present, this is considered a public meeting and is subject to the open meeting laws. Committee meetings are also open to the public. Any committee meeting apart from Board meeting day needs to be posted and the public is welcome to attend.

- XI. ADJOURN:
TRACINE ASBERRY MOVED to adjourn. NANCY ANTOINE SECOND.
MOTION CARRIED.

.
Meeting adjourned at 1:36 p.m.
Next meeting – Monday, February 8, 2016

Respectfully submitted by:
Karen L. Millar
Administrative Assistant