

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

February 8, 2016

12:30 p.m. – 2:00 p.m.

Board Members Present:

Nancy Antoine, Tracine Asberry, Deb Henton, Denise Kapler, Robert Meyer,
Daniel Naidicz, Louise Sundin, Kim Hartung via conference call

Board Members Excused: Jean Haar, Mary Mackbee

Staff:

John Mulé, Asst. Attorney General & Counsel to the Board
Janet Mohr, Executive Director
Karen Millar, Administrative Assistant

Guests:

Bill Wold, Capella University

CONVENE: MEETING WAS CALLED TO ORDER AT 12:35 p.m..

I. APPROVAL OF 02/08/2016 AGENDA:

TRACINE ASBERRY MOVED TO APPROVE THE AGENDA. DENISE KAPLER SECOND.
MOTION CARRIED.

II. APPROVAL OF 01/11/2016 MINUTES:

ROBERT MEYER MOVED TO APPROVE THE MINUTES. TRACINE ASBERRY SECOND.
MOTION CARRIED.

III. EXECUTIVE DIRECTOR'S REPORT:

o Janet Mohr reported on the following:

- FY16 Financial Report. According to finance \$23,000 remains in unreserved funds. Any remaining FY16 balance will roll into FY17. However, FY17 will not roll over to FY18.
- A second fee letter will be sent after our data is updated that includes all fees paid to date.
- MASSP and MESPA conferences were excellent. Several principals were recognized for their leadership.
- University Collaborative will be meeting on February 22, 2016, with Dr. Jennifer York-Barr as our guest presenter. The focus for this meeting is reflective practice for school leaders. More specifically, the importance of

principal's as instructional leaders. The discussion will ultimately lead to: What do we know about principal leadership? What do we need to know? Dr. York-Barr has co-authored several books on reflective practice such as Reflective Practice for Renewing Schools: An Action Guide for Educators. An Annual Plan Agreement of \$1000 was prepared for Dr. York-Barr.

- **DEB HENTON MOVED** to approve the Annual Plan Agreement of \$1,000 for the presentation and report from Jennifer York-Barr to the BOSA Collaborative Committee on Monday, February 22, 2016. **NANCY ANTOINE SECOND. MOTION CARRIED**
- Reminder – Board member's mileage needs to be turned in day of meeting.
- Michael Coty – Update on Principal Development and Evaluation.
- Dr. Kim Gibbons, Associate Director for Innovation and Outreach, Center for Applied Research and Education Improvement, College of Education, University of Minnesota. (CAREI)
 - The need to use research, evaluation, and data to drive our practices.
 - MN statewide needs assessment and the implication for school administrators.
- AMSD Meeting, Friday, March 4, Legislative Review. At TIES Conference Center, 7:15 a.m.

IV. COMMITTEE REPORTS

A. Ethics Committee:

- a. 3 Conduct Reviews – 2 approved.
- b. Currently have 27 open cases.
- c. Able to close 4 cases.
- d. Working on 2 stipulation agreements for next meeting.

B. Licensing Committee:

- a. **DEB HENTON MOVED** to approve a Variance for Ms. Diane Moeller, Benton Stearns Education District #6383 as a Director of Special Education. **DAN NAIDICZ SECOND.** Discussion: Of the four applicants who applied, one held a license as a director of special education and the other three did not. All four applicants were interviewed by the board. Ms. Moeller was hired as interim director and her start date was mid-August 2015. Her 20-year experience as a school administrator and philosophy/experience to bring about change set her apart from the other candidates. At the request of the school board, she enrolled in a university preparation program to work towards licensure as a director of special education. The anticipated completion date of her program is on or before June 30, 2017. **MOTION CARRIED.**

C. Communication/Legislative Committee Update: NO REPORT

D. Professional Development and Program Review:

- a. The Capella University 5-year review has been completed. It will be presented to the full board for review and approval at the March 14, 2016 regular board meeting.

E. Executive Committee Report: No further report.

- V. **MDE Report:** Hue Nguyen, Assistant Commissioner of Education
Hue invites everyone to the ***Every Student Succeeds Act*** event. USDE is providing some guidance on transition, but this guidance is not expected until May. Tomorrow will be a review of what we had under NCLB, what we have now under ESSA and World's Best Workforce. The goal is to align all these processes to hold everyone to the same standards.
We want to hear from people regarding the questions they would like explored. There will be more sessions in March, April and May to examine this more closely. After May, there will be more intensive working groups through the summer, with the final guidance in October. We would like to see what a plan might look like and be sure we have included everything USDE needs it to have.
The meeting is 9:00 – 10:30 a.m. tomorrow, February 9, 2016 in Rooms 15 & 16, Conference Center B. This plan will not be completed until 2017.

VI. **BOARD MEMBER REPORT:** NONE

VII. **PUBLIC COMMENTS:** NONE

VIII. **OLD BUSINESS:** NONE

IX. **LICENSURE MATTERS:** NONE

X. **NEW BUSINESS:** NONE

XI. **ADJOURN:**
ROBERT MEYER MOVED to adjourn. TRACINE ASBERRY SECOND.
MOTION CARRIED.

Meeting adjourned at 1:47 p.m.
Next meeting – Monday, March 14, 2016

Respectfully submitted by:
Karen L. Millar
Administrative Assistant