

# Minnesota Board of School Administrators

## BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

March 14, 2016

12:30 p.m. – 2:00 p.m.

### Board Members Present:

Nancy Antoine, Deb Henton,  
Mary Mackbee, Robert Meyer, Daniel Naidicz, Louise Sundin, and Kim Hartung & Jean Harr,  
via conference call

**Board Members Excused:** Tracine Asberry, Denise Kapler

### Staff:

John Mulé, Asst. Attorney General & Counsel to the Board  
Janet Mohr, Executive Director  
Karen Millar, Administrative Assistant

### Guests:

Bill Wold, Capella University, via conference call

## CONVENE: MEETING WAS CALLED TO ORDER AT 12:38 p.m.

- I. APPROVAL OF 03/14/2016 AGENDA:  
ROBERT MEYER MOVED TO APPROVE THE AGENDA AS AMENDED. NANCY ANTOINE SECOND. MOTION CARRIED.
- II. APPROVAL OF 02/08/2016 MINUTES:  
ROBERT MEYER MOVED TO APPROVE THE MINUTES. LOUISE SUNDIN SECOND. MOTION CARRIED.
- III. MDE Report: Nels Onstad  
ESSA Laws: Every Student Succeeds Act  
An informational meeting was held at MDE in February with approximately 200 stakeholders in attendance. Assistant Commissioner Steve Dibb and Chief Accountability Officer Stephanie Graff will be MDE staff charged with leading the way for the ESSA planning.  
Topics covered at upcoming meetings are areas of ESSA law and what Minnesota's roll-out plan will look like.  
All are invited to be involved. Topical meetings are just informational.  
Stakeholders' meetings will be scheduled, beginning in June and through the summer.  
MDE will have a web site link to the ESSA law and will be available before the end of the day.

Commissioner wants to be first or second in states submitting the plan to help get the ball rolling. Everyone is invited to these meetings.

#### IV. EXECUTIVE DIRECTOR'S REPORT:

##### o **Janet Mohr reported on the following:**

- FY16 Financial Report.
- Legislative Audit Report, State Office Building, March 4, 2016
  - Summary Key Facts, Findings and Recommendations:  
OLA - We found that teacher licensure laws are complex and unclear. We also found that because the Minnesota Board of Teaching and the Minnesota Department of Education share responsibility for licensing teachers in Minnesota, accountability is diffuse and decision making is not always transparent. We make a number of recommendations that would clarify teacher-licensure requirements and more clearly assign responsibility for licensing teachers in the state.  
<http://www.auditor.leg.state.mn.us/ped/2016/teachers.htm>
- Full Report has been provided in the board packet.
- Legislative Hearings.
  - The next OLA report will be heard before the House Education Policy Committee on March 15, 2016. Reports have been heard in the Senate and House Education Finance Committees. Task force committees have been proposed to further study the report and to make recommendations to the House and Senate Education Policy and Finance Committees in the 2017 session. Task force members will most likely be appointed by the legislature. The next hearing is scheduled before the House Education Finance Committee on March 15, 2016 at 8:15A
- Potential implications for BOSA on Operations and Finance.
  - What has emerged since the legislative audit was released is a proposal to provide BOSA direct financial appropriation instead of including BOSA as a rider on the MDE appropriation, as in current law. MDE would still be required by law to provide support; however, advantages and disadvantages for the potential changes are unknown. Over the next month there will be meetings with MDE finance, the Small Agency Resource Team (SmART) and MN.IT to better understand the proposed changes and the impact to BOSA. One concern to keep in mind is BOSA's annual appropriation of 228K will not support additional operating costs. The best case scenario would be an avenue to increase BOSA's appropriation to provide the labor and automation to come into compliance with legislative mandates.
- Events:
  - Attended MASA/MASE Spring Conference on March 10th and 11th and was the moderator for a panel discussion on Teacher Shortage.

- BOSA hosted the university collaborative meeting on February 22, 2016 with Dr. Jennifer York-Barr as the guest presenter. Representatives for all university approved programs were in attendance. The focus for this meeting was reflective practice for school leaders. More specifically, the importance of principals as instructional leaders. Very positive feedback was provided by university faculty attending this meeting. Thank you for providing the financial support for this session.
- Other meetings attended:
  - Every Student Succeeds Act (ESSA) overview, February 9th
  - House Finance and Policy Joint Committee Meeting, February 17th
  - Bill Tracking Session held at MDE, February 19th
  - MnEEP Race Equity Conference, February 25th
  - Principal and Evaluation meeting with Michael Coty, February 26th.
  - Internal Control Roundtable Meeting, March 3rd, on Not Public Data, MN Government Data Practices Act, Chapter 13.
  - Other internal agency meetings
- Upcoming Events:
  - St. Mary's University Review, April 7 and 8
  - Winona University Review, April 17 and 18
  - University Collaborative, April 25
- Legislative Committee Agenda
  - Policy suggestions for BOSA
  - Rules and statutes pertaining to BOSA and state boards

## V. COMMITTEE REPORTS

### A. Ethics Committee:

- a. Met for 4 hours and reviewed 30+ files
- b. Able to close 9 cases.
- c. Currently have about 22 open files
- d. Reviewed 4 conduct reports

### B. Licensing Committee:

- a. DAN NAIDICZ MOVED to approve a Variance for Ms. Stephanie Diaz-Celon, Anoka –Hennepin ISD #11, as a Director of Special Education. DEB HENTON SECOND. Discussion: Anoka-Hennepin posted a position for a supervisor for Rivre Trail Learning Center (Setting IV EBD) and received one applicant. It is anticipated that Ms. Diaz-Celon will complete her Director of Special Education licensure program in May 2016. MOTION CARRIED.
- b. DEB HENTON MOVED to approve a consideration of Letter of Approval for Shawn Kuhnke, Braham Area School District, #314, as a Director of Community Education. DAN NAIDICZ SECOND. Discussion: Shawn is enrolled and working on his license, with plans to finish by May of 2016. MOTION CARRIED.

C. Communication/Legislative Committee Update: NO REPORT

D. Professional Development and Program Review:

- a. KIM HARTUNG MOVED to approve the 5-year review from Capella University. JEAN HARTUNG SECOND. Discussion: Capella University had a marvelous review. Every standard was met or exceeded expectation. Administration and staff are committed to the Ed.S/licensure programs. Recommend program approval. MOTION CARRIED.

E. Executive Committee Report: No report.

VI. BOARD MEMBER REPORT: NONE

VII. PUBLIC COMMENTS: NONE

VIII. OLD BUSINESS: NONE

IX. LICENSURE MATTERS: NONE

X. NEW BUSINESS: Jan will be out of the office from Tuesday, March 15<sup>th</sup> through Tuesday, March 22<sup>nd</sup>. Email and phone will be monitored during this period.

XI. ADJOURN:

DEB HENTON MOVED to adjourn. NANCY ANTOINE SECOND.  
MOTION CARRIED.

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Meeting adjourned at 1:31 p.m.

Next meeting – Monday, April 11, 2016

Respectfully submitted by:

Karen L. Millar

Administrative Assistant