

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

April 11, 2016

12:30 p.m. – 2:00 p.m.

Board Members Present:

Nancy Antoine, Jean Haar, Kim Hartung, Deb Henton, Denise Kapler,
Mary Mackbee, Robert Meyer, Daniel Naidicz, Louise Sundin

Board Members Excused: Tracine Asberry

Staff:

John Mulé, Asst. Attorney General & Counsel to the Board
Janet Mohr, Executive Director
Karen Millar, Administrative Assistant

Guests:

Bill Wold, Capella University
Henry McLenighan, MN Principal Assessment Services

CONVENE: MEETING WAS CALLED TO ORDER AT 12:35 p.m..

I. APPROVAL OF 04/11/2016 AGENDA:

ROBERT MEYER MOVED TO APPROVE THE AGENDA AS AMENDED.
NANCY ANTOINE SECOND. MOTION CARRIED.

II. APPROVAL OF 03/14/2016 MINUTES:

KIM HARTUNG MOVED TO APPROVE THE MINUTES.
DAN NAIDICZ SECOND. MOTION CARRIED.

III. EXECUTIVE DIRECTOR'S REPORT:

o Janet Mohr reported on the following:

- FY16 Financial Report
 - Recent adjustments were made to the Manager's Financial Report leaving \$22K in unallocated funds. Remaining funds at the close of the fiscal year (June 30, 2016) will be rolled over to FY17. If there are no unexpected expenditures in FY16, an estimated 10K could roll forward to the FY17 budget.
- Legislative Update
 - S.F.2651 and H.F.3133, propose a legislative task force to review the OLA's report on the MN Teacher Licensing program and submit a report to the legislature by February 1, 2017. In

reviewing the legislative auditor's report and developing its recommendations the task force must consult with interested and affected stakeholders, including BOSA and several others listed in the proposed legislation.

- It is imperative that BOSA prepare to provide recommendations to the task force and collaborate with BOT and MDE prior to the task force beginning their work.
- H.F.3858 and H.F.3813, propose BOSA's budget allocation for FY16 at \$228K and FY17 at \$231K. The Education Finance Committee will be meeting on April 12, 2016 at 12:45P in State Office Building, RM 5. The agenda includes H.F.3835 and H.F.3813, which is identical to the Governor's Education Finance Supplemental Request.
- H.F. 3166, proposes language that requires BOSA to deposit all license fees collected from school administrators in a new educator licensure account, in a special revenue fund (instead of the state general fund). On April 4th, by invitation, I met with the MN Department of Administration's Small Agency Resource Team (SmART). This meeting was organized by SmART due to proposed legislation (H.F. 3166). If enacted this legislation could affect future operations, meaning where BOSA would receive internal operating support, from MDE and/or SmART. Further discussion is pending recommendations from the legislative task force (H.F. 3133). (Handout)
- BOSA's Fees Collected from 2012 to 2016. (Handout)
- 2016 Education Policy Provisions: HF 3066/SF2744 (Omnibus Bills) provided by AMSD.

Events

- St. Mary's University 5-year review, completed April 7th and 8th
- Winona University Review is April 17th and 18th
- University Collaborative meets April 25th

Meetings

- Every Student Succeeds Act (ESSA) (Handout)
- Legislative Meetings
- Principal and Evaluation meetings with Michael Coty
- Internal Control Roundtable Meetings
- Other internal agency meetings

Legislative Committee Agenda

- Proposed Legislative Task Force
- Rules and Statutes pertaining to BOSA and State Boards

IV. COMMITTEE REPORTS

A. Ethics Committee:

- a. Reviewed and approved 4 conduct reports
- b. Currently have 27 open files
 - i. No movement
 - ii. Waiting for more information

B. Licensing Committee: No report.

C. Communication/Legislative Committee Update: No report.

D. Professional Development and Program Review: No report.

- E. Executive Committee Report: No further report.
- V. **MDE Report:** Kat Anthony-Wigle
STAR Report Update - Data on licensed educator assignments
- VI. **BOARD MEMBER REPORT:** No report.
- VII. **PUBLIC COMMENTS:** NONE
- VIII. **OLD BUSINESS:** NONE
- IX. **LICENSURE MATTERS:** NONE
- X. **NEW BUSINESS:** NONE
- XI. **ADJOURN:**
ROBERT MEYER MOVED to adjourn. DEB HENTON SECOND.
MOTION CARRIED.

Meeting adjourned at 1:45 p.m.
Next meeting – Monday, May 9, 2016

Respectfully submitted by:
Karen L. Millar
Administrative Assistant