

# Minnesota Board of School Administrators

## BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

May 9, 2016

12:30 p.m. – 2:00 p.m.

### Board Members Present:

Nancy Antoine, Tracine Asberry, Jean Haar, Kim Hartung, Deb Henton,  
Denise Kapler, Mary Mackbee, Robert Meyer, Daniel Naidicz, Louise Sundin

### Board Members Excused: N/A

### Staff:

John Mulé, Asst. Attorney General & Counsel to the Board  
Janet Mohr, Executive Director  
Karen Millar, Administrative Assistant

### Guests:

Bill Wold, Capella University

CONVENE: MEETING WAS CALLED TO ORDER AT 12:36 p.m.

#### I. APPROVAL OF 05/09/2016 AGENDA:

ROBERT MEYER MOVED TO APPROVE THE AGENDA. NANCY ANTOINE SECOND.  
MOTION CARRIED.

#### II. APPROVAL OF 04/11/2016 MINUTES:

KIM HARTUNG MOVED TO APPROVE THE MINUTES. DEB HENTON SECOND.  
MOTION CARRIED.

#### III. EXECUTIVE DIRECTOR'S REPORT:

##### o Janet Mohr reported on the following:

- Congratulations to Board Chair Mary Mackbee, Dr. Kim Hartung, Denise Kapler! Senate Committee on Education confirmed their appointments to the Board of School Administrators on Tuesday, May 3, 2016, at 8:30A.
- Remaining funds at the close of the fiscal year (June 30, 2016) will be rolled over to FY17. If there are no unexpected expenditures in FY16, an estimated 10K could roll forward to the FY17 budget. Board should decide if they desire to use the unallocated funds in FY16 or have it roll forward to FY17.
- S.F.2651 and H.F.3133, proposes a legislative task force to review the OLA's report on the MN Teacher Licensing program and submit a report to the legislature by February 1, 2017. At their meeting on April 11th, the Legislative Committee of BOSA discussed their interest in working collaboratively with the Board of Teaching and MDE Educator Licensing

to discuss recommendations that may be meaningful to the Legislative Task Force. This topic will be further discussed at the Legislative Committee meeting at 2P today.

- H.F.3858 and H.F.3813, propose BOSA's budget allocation for FY16 at \$228K and FY17 at \$231K. There will be a letter of appreciation sent to Senator Wiger and Representative Loon, finance committee chairs, at the close of the session.
- H.F. 3166, proposes language that requires BOSA to deposit all license fees collected from school administrators in a new educator licensure account, in a special revenue fund (instead of the state general fund). This bill has not been transmitted to the Senate.
- Summary of Education Finance and Policy Bills Going into Conference Committee. This handout is provided by Association of Metropolitan School Districts (AMSD) and it provides an overview of the provisions of interest for the Senate, House, and Governor.
- Five-year reviews were completed in April for St. Mary's University and Winona State University. Both site committee reports are currently under review by the Professional Development Committee of the Board.
- University Collaborative met on April 25th. Dr. Karen Seashore and Dr. Gary Prest, representing the Department of Organizational Leadership, Policy, and Development at the University of Minnesota, presented on the National Perspective on Educational Leadership and Professional Standards for Educational Leaders.

#### **IV. COMMITTEE REPORTS**

##### **A. Ethics Committee:**

- a. Reviewed 9 conduct reports – Approved 7  
Hold on two for more information
- b. Reviewed 39 complaint files
- c. 2 Stipulation Agreements for Board action today
- d. Closed 1 case

##### **B. Licensing Committee:**

DENISE KAPLER MOVED to deny a request by Joshua Fuchs for an extension of his K-12 principal's license. NANCY ANTOINE SECOND. Discussion: Joshua was initially licensed in California and was issued a 2-year provisional license in 2011. He was issued a subsequent extension in 2014. Joshua has had five school years to complete full MN licensure. Another extension would allow him six years to meet the standards for his full professional K-12 principal's license. MOTION CARRIED with one abstention by Kim Hartung.

DAN NAIDICZ MOVED to approve the request for an extension of a K-12 provisional principal's license for Barbara Olson contingent on enrollment in a program. NANCY ANTOINE SECOND. Discussion: Barbara has accepted a position at East Carver County and has been employed as an administrative dean. The district requires the dean to hold a valid K-12 principal's license. MOTION CARRIED.

DEB HENTON MOVED to approve a request for a Letter of Approval for Richard Spiczka, Pequot Lakes Schools #186, for a Director of Community Education, contingent on enrollment in a program and a plan of study. DENISE KAPLER SECOND. Discussion: Request for Letter of Approval has been submitted by

Superintendent Lindholm. Candidate selected for the director of community education position is not licensed and the hiring is contingent on approval of the "variance" by the Board of School Administrators. Proposed date for license completion Summer 2019. MOTION CARRIED.

C. Communication/Legislative Committee Update: NO REPORT

D. Professional Development and Program Review:

JEAN HAAR MOVED to approve the 5-year review for Saint Mary's University Minnesota. KIM HARTUNG SECOND. Discussion: Review Committee recommends program approval. MOTION CARRIED.

JEAN HAAR MOVED to approve the 5-year review for Winona State University with the condition that the executive director establishes a time line and specifics around concerns expressed. KIM HARTUNG SECOND.

DEB HENTON MOVED to amend the motion to include a plan for addressing identified concerns as well as a timeline for completion. KIM HARTUNG SECOND. MOTION CARRIED – AMENDMENT APPROVED.

MOTION CARRIED as amended with one abstention by Louise Sundin.

E. Executive Committee Report: No further report.

V. **MDE Report:** No report.

VI. **BOARD MEMBER REPORT:** No report.

VII. **PUBLIC COMMENTS:** NONE

VIII. **OLD BUSINESS:**

The Board will begin to formulate a transition plan for the executive director position to assure future transitions to new leadership proceed smoothly.

IX. **LICENSURE MATTERS:** (Closed Session)

ROBERT MEYER MOVED to close session. TRACINE ASBERRY SECOND. MOTION CARRIED. Session was closed at 1:06 p.m.

DEB HENTON MOVED to reopen session. ROBERT MEYER SECOND. MOTION CARRIED. Session was reopened at 1:36 p.m.

X. **NEW BUSINESS:** NONE

XI. **ADJOURN:**

DEB HENTON MOVED to adjourn. TRACINE ASBERRY SECOND. MOTION CARRIED.

Meeting adjourned at 1:38 p.m.

Next meeting – Monday, June 13, 2016

Respectfully submitted by:

Karen L. Millar

Administrative Assistant