

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

August 1, 2016

12:30 p.m. – 2:00 p.m.

Board Members Present:

Tracine Asberry, Jean Haar, Kim Hartung, Deb Henton,
Mary Mackbee, Robert Meyer, Daniel Naidicz, Louise Sundin

VIA Phone: Nancy Antoine

Board Members Excused: Denise Kapler

Staff:

John Mulé, Asst. Attorney General & Counsel to the Board

Corrine Wright-MacLeod, Asst. Attorney General

Janet Mohr, Executive Director

Karen Millar, Administrative Assistant

Guests: N/A

CONVENE: MEETING WAS CALLED TO ORDER BY Chair Mary Mackbee at 12:32 p.m.

- I. APPROVAL OF 08/01/2016 AGENDA:
ROBERT MEYER MOVED TO APPROVE THE AGENDA. TRACINE ASBERRY
SECOND. MOTION CARRIED.
- II. APPROVAL OF 06/13/2016 MINUTES:
TRACINE ASBERRY MOVED TO APPROVE THE MINUTES. ROBERT MEYER
SECOND. MOTION CARRIED.
- III. EXECUTIVE DIRECTOR'S REPORT
 - o Janet Mohr reported on the following:
 - Recognition of Assistant Attorney General, John Mulé. Thank you for your service to the Board of School Administrators.
Commendation Issued to John Mulé –
“In recognition of your dedication and commitment to our education community, the Minnesota Board of School Administrators commends John R. Mulé, Assistant Attorney General for your service to the profession. With sincere thanks and appreciation – The Minnesota Board of School Administrators.”
 - Welcome to Corinne Wright-MacLeod, Assistant Attorney General.

- Available funds, at the close of FY16 (June 30, 2016), are approximately \$10,000 and the amount will roll over to FY17. At the September 12, 2016, meeting there will be more detailed information for the Board to review.
- The Legislative Committee on Educator Licensing (Committee) met on June 28, 2016, and on July 21, 2016. Mary Mackbee, Louise Sundin, and Deb Henton testified on behalf of the Board of School Administrators at the July 21, 2016, meeting. MDE Educator Licensing and the Board of Teaching also testified. At the next Legislative Committee meeting on August 23rd, the Committee is expecting to hear, from the three entities, progress towards a collaborative model to improve matters related to educator licensing.
- Ethics Committee met in July.
- We are preparing the annual fee letter for distribution by the end of August.
- The Board Retreat will begin at 2P and we will cover topics related to FY17.

IV. COMMITTEE REPORTS

A. Licensing Committee

DEB HENTON MOVED to approve a request for a Letter of Approval by Marshall Public Schools and the City of Marshall for Michael S. Van Der Millen for Director of Community Education. **NANCY ANTOINE SECOND.** Discussion: Marshall Public Schools and the City of Marshall have established a partnership and jointly employ the Director of Community Services. The current Director is retiring and the replacement search didn't find any licensed applicants. The position has been offered to Mr. Van Der Millen. He is enrolled in a preparation program with the expected completion date of August 2018. **MOTION CARRIED.**

NANCY ANTOINE MOVED to approve a request by Hill City School District #002 for a Superintendent Variance for Mr. Patrick Rendle. **DEB HENTON SECOND.** Discussion: Hill City Public Schools has employed one administrator to fill both the superintendent and K-12 principal positions. Mr. Rendle has recently been hired to fill the K-12 principal position. Since he is working towards superintendent licensure, the district prefers to continue with one administrator serving in both positions. Mr. Rendle will complete his licensure program in June 2017. **MOTION CARRIED.**

NANCY ANTOINE MOVED to approve a request by Cedar Mountain School District #2754 for a K-12 Principal Variance for Mr. Robert Brandl. **DEB HENTON SECOND.** Discussion: Four candidates were interviewed for this position, and Mr. Brandl was selected as the candidate of choice. He is enrolled in a K-12 principal preparation program at MN State University Mankato and anticipates completion in the spring 2017. **MOTION CARRIED.**

NANCY ANTOINE MOVED to approve a request by Hiawatha Valley Education District #6013 for a Special Education Variance for Mr. Donald Scheckel. Discussion: Mr. Scheckel is scheduled to complete his Director of Special Education licensure program at St. Mary's University in the fall 2016. **MOTION CARRIED.**

NANCY ANTOINE MOVED to approve a request by Minneapolis Public Schools ISD #1 for a Special Education Variance for Mr. Jason Backes. **DEB HENTON SECOND.** Discussion: MPS reported few of the applicants held a Special Education license. Mr. Backes is completing his licensure program at St. Mary's University. The anticipated date of completion is fall 2016. Louise Sundin and Tracine Asberry abstained. **MOTION CARRIED.**

DEB HENTON MOVED to approve a request by Waseca Public Schools, ISD #829 for a Special Education Variance for Ms. Heather Harms. **NANCY ANTOINE SECOND.** Discussion: The person selected was licensed, but contract negotiations failed. Ms. Harms was the second choice and was offered the position. She is currently enrolled in a licensure program. Kim Hartung abstained. **MOTION CARRIED.**

DEB HENTON MOVED to approve an application to Alternative Licensure Pathway for School Superintendent (MN Rule 3512.0800) for Mr. Chad Maxa as long as he connects with a preparation program of his choice according to the rule. **NANCY ANTOINE SECOND.** He has submitted all the proper documentation to begin the process and will present before the review committee within 12 months. **MOTION CARRIED.**

B. Ethics Committee:

- a. Reviewed 4 conduct reports – Approved 3
- b. Currently reviewing a total of 34 cases
- c. Closed 6 of these cases today
- d. 1 Stipulation agreement to review in closed session today.
- e. Ethics Committee would like to recognize John Mulé and thank him for his great work.

C. Communications/Legislative Update: No report.

D. Professional Development and Program Review: No report

E. Executive Committee: No report.

V. **MDE Report:** NONE

VI. **BOARD MEMBER REPORT:** No report.

VII. **PUBLIC COMMENTS:** NONE

VIII. **OLD BUSINESS:** NONE

IX. **LICENSURE MATTERS:**

ROBERT MEYER MADE A MOTION to move to closed session. **KIM HARTUNG SECOND.** **MOTION CARRIED.** Session was closed at 1:06 p.m.

ROBERT MEYER MOVED to approve the stipulation agreement agreed to by Mr. Todd Larkin. **KIM HARTUNG SECOND.** **MOTION CARRIED.**

DEB HENTON MOVED to return to open meeting. **TRACINE ASBERRY SECOND.** **MOTION CARRIED.** Meeting was reopened at 1:18 p.m.

X. NEW BUSINESS: NONE

XI. ADJOURN:

ROBERT MEYER MOVED to adjourn. KIM HARTUNG SECOND.
MOTION CARRIED.

Meeting adjourned at 1:19 p.m.

Next meeting – Monday, September 12, 2016

Respectfully submitted by:

Karen L. Millar

Administrative Assistant