

# Minnesota Board of School Administrators

## BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

January 9, 2017

12:30 p.m. – 2:00 p.m.

### Board Members Present:

Nancy Antoine, Tracine Asberry, Jean Haar, Deb Henton, Denise Kapler, Mary Mackbee, Robert Meyer, Daniel Naidicz, Louise Sundin

**Board Members Excused:** Kim Hartung

### Staff:

Corrine Wright-MacLeod, Asst. Attorney General  
Janet Mohr, Executive Director  
Karen Millar, Administrative Assistant

### Guests:

Bill Wold, Capella University

CONVENE: MEETING WAS CALLED TO ORDER BY Chair Mary Mackbee at 12:35 p.m.

#### I. APPROVAL OF 01/09/2017 AGENDA:

ROBERT MEYER MOVED TO APPROVE THE AGENDA. TRACINE ASBERRY SECOND. DEB HENTON MOVED TO AMEND THE AGENDA TO INCLUDE TWO ADDITIONAL ITEMS ON THE Licensing Committee agenda. Consideration for the approval of a superintendent license for Dr. Rev Hillstrom and consideration of a second review by the BOSA Credential Committee for Mr. Ed Dorman, and DEB HENTON MOVED to correct the request for a Letter of Approval for Director of Community Education for Mr. Brian Marcus. NANCY ANTOINE SECOND. MOTION CARRIED as amended.

#### II. APPROVAL OF 12/12/2016 MINUTES:

NANCY ANTOINE MOVED to approve the minutes. ROBERT MEYER SECOND. MOTION CARRIED.

#### III. EXECUTIVE DIRECTOR'S REPORT

Janet Mohr reported on the following:

- 1) Financial Reports – Manager's Financial Report (Handout)
- 2) Legislative Study Group on Educator Licensing, December 20, 2016.
  - a. The Board of School Administrators is recommended to remain autonomous, pursuant to MN Statute 122A.11.
  - b. Matters related to the Legislative Auditors Report will be further discussed during the FY18 Legislative session.
  - c. Legislative Task Force recommendations to the FY18 Legislature. (Handout)

d. FY17 Legislative Education Chairs, Committee Members and Chairs.  
(Handout)

- 3) University collaborative study group met on November 21, 2016, to begin discussion about the competencies related to administrative licensure, pursuant to MN Rule 3512 and the Professional Standards for Educational Leadership 2015 (former ISLIC standards). In preparation for the January 11, 2017, study group meeting, Dr. Gary Prest began working on a cross-walk between *MN Rule 3512* and the *Professional Standards for Educational Leadership 2015*. The cross-walk will be further discussed at the study group meeting on January 11, 2017, and later at the February 6, 2017, university collaborative meeting. Dr. Prest has agreed to take a leadership role along with the executive director to review licensure standards for superintendents, principals, and directors pursuant to MN Rule 3512.1700.

Board Action Requested: Consideration of payment of \$2,500 to Dr. Prest for his leadership to guide a review of the licensure standards pursuant to MN Rule 3512.1700.

DEB HENTON MOVED to approve an Annual Contract Agreement in the amount of \$2,500 for Dr. Gary Prest for his work on MN Rule 3512. TRACINE ASBERRY SECOND. MOTION CARRIED.

- 4) There are two university 5-year reviews scheduled before June 30, 2017. The University of MN is scheduled for April 20 and 21, and Concordia University is scheduled for May 10 and 11.
- 5) The executive director will be attending the MASSP and MESPA conferences in January and February.
- 6) The Association for Metropolitan School Districts- (AMSD) Educational Facts and Position Statements. (Handouts)
- 7) *Campaign Finance and Public Disclosure* (Handout)
- 8) Legislative Committee meets at 2P. Agenda includes:  
a. FY18 Legislative Session

#### IV. COMMITTEE REPORTS

##### A. Licensing Committee

**NANCY ANTOINE MOVED** to approve the request of a Letter of Approval from Walker-Hackensack-Akeley, ISD #113 for a Director of Community Education for Mr. Brian Marcus. **DEB HENTON SECOND. MOTION CARRIED.**

**NANCY ANTOINE MOVED** to approve a request for a Variance from Moorhead Area Public Schools, ISD #152 for a Director of Special Education for Ms. Julie Kummer. **DEB HENTON SECOND. MOTION CARRIED.**

**NANCY ANTOINE MOVED** to approve the request for a superintendent license for Dr. Kent Pekel. **DEB HENTON SECOND.** Discussion: The Credential Review Committee recommends the Board of School Administrators consider approval of the superintendent license for Dr. Pekel. **MOTION CARRIED.**

**NANCY ANTOINE MOVED** to approve a superintendent license for Dr. Rev Hillstrom. **DAN NAIDICZ SECOND. MOTION CARRIED.**

**NANCY ANTOINE MOVED** to approve the appearance of Mr. Ed Dorman before the Credential Review Committee. **MARY MACKBEE SECOND. MOTION CARRIED.**

B. Ethics Committee:

- a. 1 Conduct Report reviewed and approved
- b. 5 New Cases opened
- c. Reviewed 17 cases in process
- d. Closed 4 Cases
- e. No documents for Board action today.

C. Communications/Legislative Update: Louise Sundin

In addition to the previously mentioned SF 4 in regard to restructuring Minnesota's teacher licensing system, there is also HF69, relating to the establishment of a Board of Educator Licensing, transferring the responsibilities and duties of the licensure of teachers and supervisory and support personnel to the Board of Educator Licensing.

D. Professional Development and Program Review: NONE

E. Executive Committee: No additional report.

**V. MDE REPORT – NONE**

**VI. BOARD MEMBER REPORT: NONE**

**VII. PUBLIC COMMENTS: NONE**

**VIII. OLD BUSINESS: NONE**

**IX. LICENSURE MATTERS: NONE**

**X. NEW BUSINESS: NONE**

**XI. ADJOURN:**

TRACINE ASBERRY MOVED to adjourn. ROBERT MEYER SECOND.  
MOTION CARRIED.

Meeting adjourned at 1:04 p.m.

Next meeting – Monday, February 13, 2017

Respectfully submitted by:

Karen L. Millar

Administrative Assistant