

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

February 13, 2017

12:30 p.m. – 2:00 p.m.

Board Members Present:

Nancy Antoine, Tracine Asberry, Jean Haar, Denise Kapler, Mary Mackbee, Robert Meyer, Daniel Naidicz, Louise Sundin, Kim Hartung (via phone)

Board Members Excused: Deb Henton

Staff:

Corrine Wright-MacLeod, Asst. Attorney General
Janet Mohr, Executive Director
Karen Millar, Administrative Assistant

Guests:

N/A

CONVENE: MEETING WAS CALLED TO ORDER BY Chair Mary Mackbee at 12:34 p.m.

I. APPROVAL OF 02/13/2017 AGENDA:

BOB MEYER MOVED to approve the agenda. DAN NAIDICZ SECOND. TRACINE ASBERRY REQUESTED an amendment to the agenda regarding a license extension for Ms. Danielle Fields. MOTION CARRIED as amended.

II. APPROVAL OF 01/09/2016 MINUTES:

NANCY ANTOINE MOVED to approve the minutes. TRACINE ASBERRY SECOND. MOTION CARRIED.

III. EXECUTIVE DIRECTOR'S REPORT

Janet Mohr reported on the following:

- 1) Financial Reports – Manager's Financial Report (handout)
 - a. \$242,362.50, collected fees, from July 1, 2016 to February 8, 2017
- 2) Memberships to Educational Organizations
 - a. Schools for Equity in Education (SEE)
 - i. General membership meetings remaining - April 21 and May 25
 - ii. Regional Meetings
 - iii. Annual associate membership is \$650. Prorated charge if joining now mid-year.
 - b. Minnesota Rural Education Associate (MREA)
 - i. Annual Member membership is \$600.
 - ii. Regional Meetings throughout the year plus annual conference.

LOUISE SUNDIN MOVED to approve the expenditure required for the MN Board of School Administrators to become an associate member of Schools for Equity in Education (SEE) and the MN Rural Education Association (MREA). BOB MEYER SECOND. MOTION CARRIED.

- 3) University Collaborative met on Monday, February 6th. The agenda included review and analysis of MN Rule 3512.0510, Program Requirements for All Administrative Licenses (A-M) and a cross-walk between Rule and the Professional Standards for Educational Leadership 2015. Other sections of rule were discussed for change considerations. The collaborative will meet on April 24th to continue this work. The BOSA work group will meet monthly from March – November. The Board will be updated on the work of the collaborative and work group at their meeting on June 12, 2017. BOSA's legislative committee will be asked to plan legislative strategy for FY19.
- 4) Senate Committee Meeting on E-12 Policy met on Tuesday, February 7th. The Legislative Auditor's report was reviewed. So far, BOSA continues to remain autonomous.
- 5) ESSA Advisory Committee met on January 9th. There is lack of clarity if changes to ESSA will be imposed by the U.S. Department of Education.
- 6) AMSD met on January 27th, guest speakers were Representative Sondra Erickson and Senator Eric Pratt. An AMSD legislative update is included in your packet. (handout)
- 7) MESPA Awards Dinner was held on February 2nd and several outstanding principals were honored including Dr. Brad Gustafson, Minnesota's 2016 National Distinguished Principal. Dr. Gustafson is the principal of Greenwood Elementary, Wayzata Public Schools.
- 8) MASA legislative update including Governor's K-12 proposed budget. (handout)
- 9) 2017 Report on Teacher Supply and Demand (handout)
- 10) STAR Report, Katherine Anthony Wigle, MDE STAR Specialist.

IV. COMMITTEE REPORTS

A. Licensing Committee

NANCY ANTOINE MOVED to approve the request of a Letter of Approval from the Esko School District, ISD#99, for Ms. Michele Carlson. TRACINE ASBERRY SECOND. Ms. Carlson is expected to complete her program in May 2017. MOTION CARRIED.

TRACINE ASBERRY MOVED to approve the extension of a K-12 provisional license until September 30, 2017, for Danielle Fields. NANCY ANTOINE SECOND. Ms. Fields will complete her program in August 2017. The September 30, 2017, extension will allow time for the processing of licensing paperwork. MOTION CARRIED.

B. Ethics Committee:

- a. 3 Conduct Reports reviewed – approved 2
- b. Reviewed 24 cases in process
- c. Closed 5 Cases
- d. 19 Cases remain open

C. Communications/Legislative Update: No report.

D. Professional Development and Program Review:

Janet Mohr and **Jean Haar** met and discussed the work of the Collaborative Study Group. A report will be provided to the Board in June. BOSA's Legislative Committee will be asked to plan legislative strategy for FY19.

E. Executive Committee: No additional report.

V. MDE REPORT – Kat Anthony-Wigle

Kat provided an update on the Star Report, discrepancies revealed, and subsequent action to resolve.

VI. BOARD MEMBER REPORT:

NANCY ANTOINE reported on questions at the recent Elementary Principals Institute revolving around the MN Principals Academy and the competencies through BOSA. Ms. Antoine suggested a survey of principals that might reveal the gap remaining for principals who have finished their programs and still feel the need to complete the Principal Academy to gain the experience necessary to do the daily work of an administrator. Congratulations to Board Member, Nancy Antoine. Nancy is the new president of the Minnesota Elementary School Principals Association.

VII. PUBLIC COMMENTS: NONE

VIII. NEW BUSINESS: NONE

IX. OLD BUSINESS: NONE

X. LICENSURE MATTERS: NONE

XI. ADJOURN:

BOB MEYER MOVED to adjourn. TRACINE ASBERRY SECOND.
MOTION CARRIED.

Meeting adjourned at 1:24 p.m.

Next meeting – Monday, March 13, 2017

Respectfully submitted by:

Karen L. Millar

Administrative Assistant