

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

March 13, 2017

12:30 p.m. – 2:00 p.m.

Board Members Present:

Tracine Asberry, Kim Hartung, Deb Henton, Denise Kapler, Mary Mackbee,
Robert Meyer, Daniel Naidicz, Louise Sundin
Nancy Antoine and Jean Haar (via phone)

Board Members Excused:

Staff:

Corrine Wright-MacLeod, Asst. Attorney General
Janet Mohr, Executive Director
Karen Millar, Administrative Assistant

Guests:

Bill Wold, Capella University (via phone)
Lori Furrer, Intern – NE Metro 916

CONVENE: MEETING WAS CALLED TO ORDER BY Chair Mary Mackbee at 12:40 p.m.

- I. APPROVAL OF 03/13/2017 AGENDA:
BOB MEYER MOVED to approve the agenda. TRACINE ASBERRY SECOND.
MOTION CARRIED.
- II. APPROVAL OF 02/13/2017 MINUTES:
TRACINE ASBERRY MOVED to approve the minutes. BOB MEYER SECOND.
MOTION CARRIED.
- III. **EXECUTIVE DIRECTOR'S REPORT**

Janet Mohr reported on the following:

- 1) Financial Reports – Manager's Financial Report (handout)
 - a. \$242,362.50, collected fees, from July 1, 2016 to February 8, 2017
- 2) 45-Day Emergency Hire
 - a. Kathy Manley will be working with BOSA for up to 45 days. This position is classified as Office Administrative Specialist (OAS) Intermediate, under the American Federation of State, County, and Municipal Employees (AFSCME). Compensation rate is \$21.42 per hour. Estimated daily rate is \$172. Estimated cost at contract rate for full 45-days is \$7800.
 - b. Work related tasks include data entry for fees collected and management of certain office files.

- 3) Memberships
 - a. Minnesota Rural Education Association pro-rated associate membership is \$300. Annual associate membership beginning July 1, 2017, is \$600.
 - b. Schools for Equity in Education pro-rated associate membership is \$300. Annual associate membership beginning July 1, 2017, is \$650.
- 4) *BOSA Work Group 3512*, continues to meet to refine language in MN Rule 3512. The University Collaborative will be meeting on April 24, 2017, to review language changes proposed by the work group and to engage in discussion about revisions to other parts of the rule.
- 5) Legislative Committee Agenda. The Legislative Committee will be asked to discuss strategy for an increase to BOSA's annual legislative appropriation. The current annual appropriation is 228K. In 2014 BOSA's annual appropriation was 167K. BOSA received a 58K increase in FY15. Legislative reporting required in 2018 will require additional human capital. Estimated cost for 1.0 FTE. (Handout)
- 6) The proposal that transfers all teacher licensing governance from the Minnesota Department of Education (MDE) and Board of Teaching (BOT) to a new board, the Professional Educator Licensing and Standards Board (PELSB), are included in HF140 and SF4. AMSD has prepared a side-by-side comparison. The bills include reporting requirements for both PELSB and BOSA. BOSA remains an independent board in both bills.
- 7) MASA's conference was held on Thursday and Friday, March 9 and 10. Several awards were presented to administrators. *Superintendent of the Year*, was awarded to Dr. Curt Tryggestad, Superintendent of Eden Prairie Schools. All the awards are listed on the MASA website at www.mnasa.org.

IV. COMMITTEE REPORTS

A. Licensing Committee

DAN NAIDICZ MOVED to approve an application to begin the Alternative Licensure process for School Superintendent (MN Rule 3512.0800) for Gary Ganje. **DEB HENTON SECOND. MOTION CARRIED.**

DEB HENTON MOVED to approve an application to begin the Alternative Licensure process for School Superintendent (MN Rule 3512.0800) for Tiffany A. Gustin. **TRACINE ASBERRY SECOND. MOTION CARRIED.**

B. Ethics Committee:

- a. 2 Conduct Reports reviewed and approved
- b. Reviewed 18 cases in process
- c. Closed 5 Cases

C. Communications/Legislative Update: No report.

D. Professional Development and Program Review:

KIM HARTUNG MOVED to approve the Minnesota Technology of Participation (MN ToP) to provide administrative CEUs for training in group facilitation skills. **BOB MEYER SECOND.**

LOUISE SUNDIN MOVED to table the discussion until the April meeting to allow further research into this organization. **BOB MEYER SECOND.**
MOTION CARRIED.

E. Executive Committee: No additional report.

V. **MDE REPORT – NONE**

VI. **BOARD MEMBER REPORT: NONE**

VII. **PUBLIC COMMENTS: NONE**

VIII. **NEW BUSINESS: NONE**

IX. **OLD BUSINESS: NONE**

X. **LICENSURE MATTERS: NONE**

XI. **ADJOURN:**

TRACINE ASBERRY MOVED to adjourn. **BOB MEYER SECOND.**
MOTION CARRIED.

Meeting adjourned at 2:10 p.m.

Next meeting – Monday, April 10, 2017

Respectfully submitted by:

Karen L. Millar

Administrative Assistant