

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

April 10, 2017

12:30 p.m. – 2:00 p.m.

Board Members Present:

Nancy Antoine, Tracine Asberry, Deb Henton, Denise Kapler, Mary Mackbee, Robert Meyer, Daniel Naidicz, Louise Sundin

Board Members Excused: Kim Hartung, Jean Haar

Staff:

Corrine Wright-MacLeod, Asst. Attorney General
Janet Mohr, Executive Director
Karen Millar, Administrative Assistant

Guests:

Bill Wold, Capella University (via phone)

CONVENE: MEETING WAS CALLED TO ORDER BY Chair Mary Mackbee at 12:32 p.m.

- I. APPROVAL OF 04/10/2017 AGENDA:
BOB MEYER MOVED to approve the agenda. TRACINE ASBERRY SECOND.
MOTION CARRIED.
- II. APPROVAL OF 03/13/2017 MINUTES:
TRACINE ASBERRY MOVED to approve the minutes. NANCY ANTOINE SECOND.
MOTION CARRIED.
- III. EXECUTIVE DIRECTOR'S REPORT

Janet Mohr reported on the following:

- 1) Financial Reports – Manager's Financial Report (handout)
- 2) BOSA Fee Payment System
 - a. MNIT has proposed a plan for updating all licensing systems by 2020 and this plan includes the credit card fee payment system for BOSA. There is a fiscal note before the legislature to begin this work in FY18. The \$10K BOSA submitted to the Odyssey fund in FY15 and subsequent funds that may be allocated will roll into this project.
- 3) University Reviews
 - a. The University of MN's 5-year review of four (4) licensure preparation programs is scheduled for April 20 and 21. The credential review committee is as follows:
 - Superintendent: Dr. Lynne Kovash, Superintendent, Moorhead Area Schools.

- K-12 Principal: Dr. David Lund, High School Principal, Prior Lake-Savage School District.
 - Director of Special Education: Nan Records, Regional Low Incident Facilitator, National Joint Powers Alliance. Former Director of Special Education for Sherburne Northern Wright Special Education Cooperative.
 - Director of Community Education: Karen Schaub, Director of Community Education, Roseville Area Schools.
 - BOSA Board Member: Denise Kapler, Teacher, Washington Magnet, St. Paul Public Schools.
 - Higher Education Representative: Dr. Sarah Noonan, Department of Educational Leadership, University of St. Thomas.
 - Higher Education Representative: Dr. Boyd Bradbury, Department of Educational Leadership and Tri-College, Minnesota State University Moorhead. Former Superintendent and Principal in Greater MN.
- b. The review for Concordia University, St. Paul will be on May 10 and 11. They currently have two licensure programs, principal and superintendent. Concordia is seeking initial approval for director of special education. The credential review committee is as follows:
- Superintendent: Dr. Luther Heller, Superintendent, Montevideo Public Schools.
 - K-12 Principal: Dr. Shirley Gregoire, Middle School Principal, Hopkins West Junior High, Hopkins Public Schools.
 - Director of Special Education: Daniel Naidicz, Director of Special Education, Northeast Metro 916 and Board of School Administrators representative.
 - Director of Special Education: Penny Kodrich, former Board of School Administrators member, and former Director of Student Support Services for Edina Public Schools.
 - BOSA Board Member: Nancy Antoine, Elementary Principal, Northfield Public Schools.
 - Chair: Janet Mohr, Executive Director, Board of School Administrators.
- 4) Superintendent Licensure pursuant to MN Rule 3512.0800.
- a. There have been five requests from individuals interested in pursuing licensure via the alternative process, a provision in MN Rule 3512. So far two individuals of the five have submitted applications.
- 5) 45-Day Emergency Hire
- a. Kathy Manley, a former MDE employee, is working with BOSA on entering data related to fee payments and other related tasks. This is working out very well for BOSA. Estimated cost including salary, benefits, and rent is \$7,800.

- 6) The University Collaborative will be meeting on April 24, 2017, to continue their work on language revisions to MN 3512.0510 and to discuss revisions to other parts of the rule. The Board will be updated on the progress of this work at the June 12, 2017, BOSA meeting.
- 7) FY18/19 Budget for BOSA is 462K, 231K per year. Funds remaining in the FY18 budget will be rolled over to FY19.
- 8) The proposal that transfers all teacher licensing governance from the Minnesota Department of Education (MDE) and Board of Teaching (BOT) to a new board, the Professional Educator Licensing and Standards Board (PELSB), is moving forward.
- 9) ESSA State Plan Update (handout)
 - a. Tuesday, April 18th at MDE, 5:30P
- 10) Questions

IV. COMMITTEE REPORTS

A. Licensing Committee

NANCY ANTOINE MOVED to approve an application to begin the Alternative Licensure process for School Superintendent (MN Rule 3512.0800) for Michael Shimshak. **DEB HENTON SECOND. MOTION CARRIED.**

NANCY ANTOINE MOVED to approve an application to begin the Alternative Licensure process for School Superintendent (MN Rule 3512.0800) for Rhoda Mhiripiri-Reed. **DEB HENTON SECOND. MOTION CARRIED.**

DANIEL NAIDICZ MOVED to approve consideration of a Provisional K-12 License Extension for Alexis Gonzalez. **NANCY ANTOINE SECOND. MOTION CARRIED.**

B. Ethics Committee:

- a. 7 Conduct Reports reviewed and approved
- b. Reviewed 20 cases in process
- c. 5 cases were new; 2 required no further consideration; 3 opened for investigation.
- d. Closed 4 of the 15 old cases in process of being reviewed.

C. Communications/Legislative Update: No report.

D. Professional Development and Program Review: No report.

E. Executive Committee Report: No additional report.

V. MDE REPORT – NONE

VI. BOARD MEMBER REPORT: NONE

VII. PUBLIC COMMENTS: Bill Wold

Requested information on the status of the new Professional Educator Licensing and Standards Board.

Update: HF 140 and SF 4 have both passed and are now in Conference Committee. Additional information in the full Omnibus Bill HF890 and SF718.

VIII. NEW BUSINESS: NONE

IX. OLD BUSINESS: NONE

X. LICENSURE MATTERS: NONE

XI. ADJOURN:

BOB MEYER MOVED to adjourn. TRACINE ASBERRY SECOND.
MOTION CARRIED.

Meeting adjourned at 1:00 p.m.

Next meeting – Monday, May 8, 2017

Respectfully submitted by:

Karen L. Millar

Administrative Assistant