

# Minnesota Board of School Administrators

## BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

June 12, 2017

12:30 p.m. – 2:00 p.m.

### Board Members Present:

Nancy Antoine, Kim Hartung, Deb Henton, Robert Meyer,  
Daniel Naidicz, Tracy Reimer, Louise Sundin

**Board Members Excused:** Tracine Asberry, Denise Kapler, Mary Mackbee,

### Staff:

Corinne Wright-MacLeod, Asst. Attorney General  
Janet Mohr, Executive Director  
Karen Millar, Administrative Assistant

### Guests:

Bill Wold, Capella University

CONVENE: MEETING WAS CALLED TO ORDER BY Chair Mary Mackbee at 12:31 p.m.

#### I. APPROVAL OF 06/12/2017 AGENDA:

BOB MEYER MOVED to approve the agenda. NANCY ANTOINE SECOND.  
MOTION CARRIED.

#### II. APPROVAL OF 05/08/2017 MINUTES:

BOB MEYER MOVED to approve the minutes. KIM HARTUNG SECOND.  
MOTION CARRIED.

#### III. EXECUTIVE DIRECTOR'S REPORT

Janet Mohr reported on the following:

- 1) Financial Reports – Manager's Financial Report (handout)
- 2) U.S. Department of Education, Expanding Opportunity through Quality Charter School Program (CSP) – Grants to State Entities.  
BOSA may have the opportunity to work with the Minnesota Department of Education (MDE) Charter School Division, if a grant application for funding is approved by the U.S. Department of Education. BOSA has been named in the grant to partner with the Charter School Division to explore meaningful pathways towards educational leadership credentialing for charter school leaders.
- 3) 2017 Legislation: Tiered Licensure and Professional Educator Licensing Standards Board.
  - o Alex Liuzzi, Interim Executive Director, Board of Teaching
  - o Debbie Odell, Interim Director of Licensing, Minnesota Department of Education

- 4) MN Rule 3512 Review and Update.  
 Dr. Gary Prest, Director of Administrative Licensure, Co-Coordinator of Education Policy and Leadership Programs, Co-Director of Urban Leadership Academy  
 University of Minnesota.  
 College of Education and Human Development  
 Department of Organizational Leadership, Policy, and Development  
 Dr. Prest was approved by the Board of School Administrators in February 2017 to lead discussion groups with members of the Licensing Collaborative for Educational Administration and various stakeholder groups in an effort to assist BOSA in proposing rule revisions to the MN State Legislature. While there is more work to be done, the presentation will provide the Board with work that has been done so far to prepare BOSA for rulemaking.
  
- 5) Board meeting, July 10, 2017.  
 Consideration of an abbreviated board meeting for the purpose to act on licensure requests and any disciplinary action that may need to come before the board.
  
- 6) AMSD Handouts.
  - o E-12 Education and Tax Bills prepared by Dr. Tom Melcher and Adosh Unni, J.D., Minnesota Department of Education.
  
  - o Summary of Agreements Related to E-12 Education (AMSD handout).

#### **IV. COMMITTEE REPORTS**

##### **A. Licensing Committee**

DEB HENTON MOVED to grant a Letter of Approval for Scott VanDerMillen to fill the position of Director of Community Education for Marshall Public School District #412. NANCY ANTOINE SECOND. Mr. VanDerMillen is anticipated to complete his Licensure Program in August 2018. MOTION CARRIED.

DAN NAIDICZ MOVED to approve a Director of Special Education Variance for Theresa Gulbransen, Intermediate School District #917. NANCY ANTOINE SECOND. Ms. Gulbransen's anticipated completion date is December 2017. MOTION CARRIED.

DAN NAIDICZ MOVED to approve the request for an Administrative Variance for Mr. Terrance Wilding, Superintendent, Minnesota State Academies #160, Faribault, MN. DEB HENTON SECOND. Mr. Wilding's anticipated completion date for his superintendent license is August 2017. MOTION CARRIED.

NANCY ANTOINE MOVED to approve a one-year extension of a provisional Principal K-12 license for Mr. James Gagner. DEB HENTON SECOND. Mr. Gagner is enrolled at St. Mary's University. A second extension may be considered if significant progress is made by June 30, 2018. MOTION CARRIED.

DEB HENTON MOVED to approve a Superintendent License for Mr. Gary Ganje, pursuant to MN Rule 3512.0800. NANCY ANTOINE SECOND. MOTION CARRIED.

DEB HENTON MOVED to approve a Superintendent License for Dr. Rhoda Mhiripiri-Reed, pursuant to MN Rule 3512.0800. NANCY ANTOINE SECOND. MOTION CARRIED.

DEB HENTON MOVED to approve an application to begin the Alternative Licensure process for School Superintendent, pursuant to MN Rule 3512.0800, for Mr. Christopher Thompson.  
DAN NAIDICZ SECOND. MOTION CARRIED.

B. Ethics Committee:

- a. 1 Conduct Report reviewed and approved
- b. Reviewed 17 files
- c. No closures
- d. 1 item for closed session today.

C. Communications/Legislative Update: No Report

D. Professional Development and Program Review: Kim Hartung  
KIM HARTUNG MOVED to approve the Concordia University 5-year review.  
They have been approved for continuation of their Licensure Programs for K-12 principals and superintendents, contingent on progress updates of recommendations made by the Review Committee. TRACY REIMER SECOND.  
MOTION CARRIED.

E. Executive Committee Report: No additional report.

V. **MDE REPORT – NONE**

VI. **BOARD MEMBER REPORT: NONE**

VII. **PUBLIC COMMENTS: NONE**

VIII. **NEW BUSINESS: NONE**

IX. **OLD BUSINESS:** Janet Mohr requested permission to post the executive director position. Dan Naidicz and Bob Meyer have agreed to work as a subcommittee on screening applicants and hiring a new executive director. Permission Granted.

X. **LICENSURE MATTERS:**

BOB MEYER MADE A MOTION to move to closed session. LOUISE SUNDIN SECOND.  
MOTION CARRIED. Session was closed at 2:03 p.m.

KIM HARTUNG MADE A MOTION to return to open meeting. DAN NAIDICZ SECOND.  
MOTION CARRIED. Session was reopened at 2:15 p.m.

The MN Board of School Administrators adopted a Stipulation and Consent Order for Ms. Shannon Dahlberg.

XI. **ADJOURN:**

BOB MEYER MOVED to adjourn. DAN NAIDICZ SECOND.  
MOTION CARRIED.

Meeting adjourned at 2:16 p.m.

Next meeting – Monday, July 10, 2017

Respectfully submitted by:  
Karen L. Millar  
Administrative Assistant