

# Minnesota Board of School Administrators

## BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

August 14, 2017

12:30 p.m. – 1:30 p.m.

### Board Members Present:

Kim Hartung, Deb Henton, Mary Mackbee, Robert Meyer, Dan Naidicz, Tracy Reimer, Louise Sundin, Via Conference Call: Tracine Asberry

**Board Members Excused:** Nancy Antoine, Denise Kapler

### Staff:

Corinne Wright-MacLeod, Asst. Attorney General  
Janet Mohr, Executive Director  
Karen Millar, Administrative Assistant

### Guests:

Bill Wold, Capella University

CONVENE: MEETING WAS CALLED TO ORDER BY Chair Mary Mackbee at 12:33 p.m.

**I. APPROVAL OF 08/14/2017 AGENDA:**

BOB MEYER MOVED to approve the agenda. TRACY REIMER SECOND.  
MOTION CARRIED.

**II. APPROVAL OF 07/10/2017 MINUTES:**

KIM HARTUNG MOVED to approve the minutes. BOB MEYER SECOND.  
MOTION CARRIED.

**III. EXECUTIVE DIRECTOR'S REPORT**

Janet Mohr reported on the following:

**1) Financial Reports – Manager's Financial Report (handout)**

**2) Minnesota School Boards Association (MSBA), Monday, August 7, 2017**

Attended another great conference presented by MSBA. Conference highlights included keynote speaker, Willow Sweeney, co-founder and author of *Top 20 Training*; Grace Keliher, director of government relations, reporting on the 2017 legislative session; Cathy Miller, director of legal and policy services, providing insights on case law; and Tom Melcher speaking on keeping finances above the red line. *2017 Legislative Summary* is in the board packet.

**3) MASA/MDE Back to School Conference, Tuesday and Wednesday, August 8 and 9, 2017**

The Back to School Conference highlighted ESSA Implementation. The conference schedule is included in your board packet. Keynote speakers were outstanding. The first was Sharon Griffin, Chief of Schools,

Memphis, Tennessee. She is brilliant and has had much success with turnaround schools. David Stillman and his son Jonah presented on Gen Z, people born between 1995 and 2012, and how this generation is transforming the workplace. Their book is *Gen Z @Work*.

**4) Association of Metropolitan School Districts (AMSD), Friday, August 11, 2017**

Highlight was on Early Childhood Programs and the upcoming evaluation of early childhood programs by the MN Office of the Legislative Auditor.

**5) Board of School Administrators Work Group, August 3, 2017**

The work group is making progress on proposed revisions to MN Rule 3512.

**6) 2017 Legislation: Tiered Licensure (handout) and Professional Educator Licensing Standards Board.**

**7) Executive Director's Job Posting**

The posting is on the state job site and will be posted to MASA.

#### **IV. COMMITTEE REPORTS**

**A. Licensing Committee**

**DEB HENTON MOVED** to approve a Letter of Approval for Ms. Patrice Howard for Director of Community Education, on behalf of Brooklyn Center Community Schools, ISD #286. **DAN NAIDICZ SECOND.** Ms. Howard is on track to complete her Director of Community Education license by June 30, 2018. **MOTION CARRIED.**

**DEB HENTON MOVED** to approve an Administrative Variance for Ms. Dessica Veum for Director of Special Education on behalf of Lakes Country Service Cooperative, ISD #0926, Fergus Falls. **DAN NAIDICZ SECOND.** Ms. Veum will complete licensure requirements by July 2018. **MOTION CARRIED.**

**DEB HENTON MOVED** to approve an Administrative Variance for Ms. Katie Gag for Director of Special Education, on behalf of River Bend Education District, ISD #6409. **DAN NAIDICZ SECOND.** It is anticipated that Ms. Gag will complete her licensure program in May 2018. **MOTION CARRIED.**

**MARY MACKBEE MOVED** to approve an Administrative Variance for Mr. Joseph Epping for K-12 Principal on behalf of Eden Prairie Schools, ISD #272. **TRACINE ASBERRY SECOND.** Mr. Epping is a licensed secondary school principal and holds teaching licenses in Emotional Behavior Disorders, Learning Disabilities, and Social Studies. **MOTION CARRIED.**

**DEB HENTON MOVED** to approve an Administrative Variance for Ms. Erika Engelking for K-12 Principal on behalf of Moorhead Area Public Schools, ISD#152. **MARY MACKBEE SECOND.** Ms. Engelking is expected to complete her program requirements in June 2018. **MOTION CARRIED.**

**B. Ethics Committee:**

- a. Reviewed 16 cases, (5 new)
- b. Approved 9 conduct reviews.
- c. Two items for closed session today.

**C. Communications/Legislative Update: No Report**

**D. Professional Development and Program Review: No Report**

E. Executive Committee Report: No Further Report.

V. **MDE REPORT – NONE**

VI. **BOARD MEMBER REPORT: NONE**

VII. **PUBLIC COMMENTS: NONE**

VIII. **NEW BUSINESS: NONE**

IX. **OLD BUSINESS: NONE**

X. **LICENSURE MATTERS:**

**BOB MEYER MADE THE MOTION** to move to closed session. **LOUISE SUNDIN SECOND.**

**MOTION CARRIED.** Session was closed at 1:00 p.m.

**DEB HENTON MADE A MOTION** to reopen. **BOB MEYER SECOND. MOTION CARRIED.** Session was reopened to the public at 1:12 p.m.

The MN Board of School Administrators (Board) at their meeting on August 14, 2017, affirmed the automatic revocation of the Minnesota professional administrative license of Mr. Timothy Dorway.

The MN Board of School Administrators (Board) at their meeting on August 14, 2017, adopted a Findings of Fact and Conclusions of Law & Order for Ms. Brittany Thomforde, affirming the one-year, stayed suspension of her Director of Special Education license.

XI. **ADJOURN:**

**DEB HENTON MOVED** to adjourn. **BOB MEYER SECOND. MOTION CARRIED.**

Meeting adjourned at 1:14 p.m.

Next meeting – Monday, September 11, 2017

Respectfully submitted by:

Karen L. Millar

Administrative Assistant