

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

September 11, 2017

12:30 p.m. – 2:00 p.m.

Board Members Present:

Nancy Antoine, Kim Hartung, Deb Henton, Mary Mackbee, Robert Meyer,
Dan Naidicz, Tracy Reimer, Louise Sundin, Via Conference Call: Tracine Asberry

Board Members Excused: Denise Kapler

Staff:

Corinne Wright-MacLeod, Asst. Attorney General
Janet Mohr, Executive Director
Karen Millar, Administrative Assistant

Guests:

Bill Wold, Capella University (*via conference call*)

CONVENE: MEETING WAS CALLED TO ORDER BY Chair Mary Mackbee at 12:34 p.m.

I. APPROVAL OF 09/11/2017 AGENDA:

BOB MEYER MOVED to approve the agenda. TRACINE ASBERRY SECOND.
MOTION CARRIED.

II. APPROVAL OF 08/14/2017 MINUTES:

TRACINE ASBERRY MOVED to approve the minutes. BOB MEYER SECOND.
MOTION CARRIED.

III. EXECUTIVE DIRECTOR'S REPORT

Janet Mohr reported on the following:

- 1) Financial Reports – Manager's Financial Report (handout)
- 2) Consideration of Dr. Anthony Kinkel as Executive Director, Board of School Administrators. Dr. Kinkel applied for the position of Executive Director of the Board of School Administrators (Board). He was interviewed by the Personnel Committee, designated by the Board, which included Board Chair, Mary Mackbee, and Board Directors, Daniel Naidicz and Robert Meyer. Dr. Kinkel was offered the position contingent on contract negotiations and reference checks. The hiring process was guided by the Minnesota Department of Education (MDE) Human Resources Department and the standards set forth by the Department of Minnesota Management and Budget (MMB). Dr. Kinkel's first day of employment is Tuesday, October 17, 2017.

Dr. Kinkel is a native of Minnesota (MN) and served in the Minnesota State Senate and Minnesota House of Representatives for sixteen

years. He earned his doctorate degree in Higher Education Administration from the University of MN. He has been employed in executive positions such as, President of Motlow State Community College, Tullahoma, Tennessee; President of Wichita Area Technical College, Wichita, Kansas; President of Pikes Peak Community College, Colorado Springs, Colorado; Chancellor, University of Arkansas Community College at Batesville, Arkansas; and Executive Director and CEO of the Maryland Association of Community Colleges in Annapolis, Maryland.

Board: Consideration of Approval

TRACINE ASBERRY MOVED to approve the appointment of Dr. Anthony Kinkel as Executive Director of the Minnesota Board of School Administrators. KIM HARTUNG SECOND. MOTION CARRIED.

- 3) Consideration of Janet Mohr as Administrator on Special Assignment. This employment is for up to 20-days. The purpose is to assist with the transition of the duties pertaining to the office of the Executive Director.

Due to the Board of School Administrators limited financial resources, this position will add stress to the budget. The Minnesota Department of Education's finance division and BOSA's executive director have discussed strategy to assure a balanced budget on June 30, 2018.

Board: Consideration of Approval

BOB MEYER MOVED to approve the hiring of Janet Mohr as an Administrator on Special Assignment for up to 20 days to assist in the transition of the new executive director. NANCY ANTOINE SECOND. MOTION CARRIED.

- 4) Concordia University Review, September 26, 2017. Concordia University, St. Paul is requesting consideration from the Board to add another licensure program, Director of Special Education. The purpose of this review is for initial approval. If approved by the Board, Concordia University, St. Paul may begin offering the licensure program in January 2018. A six member review committee has been selected.

IV. COMMITTEE REPORTS

A. Licensing Committee

DAN NAIDICZ MOVED to approve a request for a Letter of Approval for Mr. Adam Holm for Director of Community Education, on behalf of St. Cloud Area Schools, ISD #742. **TRACINE ASBERRY SECOND.** Mr. Holm is enrolled at Minnesota State University Moorhead and anticipates completion of the Director of Community Education Licensure program in June 2018. **MOTION CARRIED.**

NANCY ANTOINE MOVED to approve a request for an Administrative Variance for Mr. Patrick Rendle for Superintendent, on behalf of Hill City School District, #002. **TRACINE ASBERRY SECOND.** Mr. Rendle is enrolled at Minnesota State University Moorhead and anticipates completion of the administrative licensure program in September 2017. **MOTION CARRIED.**

NANCY ANTOINE MOVED to approve Mr. Edward Dorman for a Superintendent License, pursuant to MN Rule 3512.0800. **DAN NAIDICZ SECOND.** The Credential Review Committee recommends the Board of School Administrators considers approval of the superintendent license for Mr. Edward Dorman. **MOTION CARRIED.**

B. Ethics Committee:

- a. Reviewed 20 cases, (5 new)
- b. Closed 1 Case
- c. Approved 3 conduct reviews

C. Communications/Legislative Update: No Report

D. Professional Development and Program Review: No Report

E. Executive Committee Report: No Further Report.

V. MDE REPORT – NONE

VI. BOARD MEMBER REPORT: NONE

VII. PUBLIC COMMENTS: NONE

VIII. NEW BUSINESS: NONE

IX. OLD BUSINESS: NONE

X. LICENSURE MATTERS: NONE

XI. ADJOURN:

KIM HARTUNG MOVED to adjourn. DEB HENTON SECOND.
MOTION CARRIED.

Meeting adjourned at 1:12 p.m.

Next meeting – Monday, October 9, 2017

Respectfully submitted by:

Karen L. Millar

Administrative Assistant