

Minnesota Board of School Administrators

BOSA Monthly Meeting

Minnesota Department of Education Board Room CC13

1500 Highway 36 West, Roseville, MN 55113

November 13, 2017

12:30 p.m. – 2:00 p.m.

Board Members Present:

Nancy Antoine, Tracine Asberry, Kim Hartung, Deb Henton, Denise Kapler, Mary Mackbee, Robert Meyer, Daniel Naidicz, Tracy Reimer

Board Members Excused: Louise Sundin

Staff:

Corrine Wright-MacLeod, Asst. Attorney General

Dr. Tony Kinkel, Executive Director

Janet Mohr, Retiring Executive Director

Karen Millar, Administrative Assistant

Guests:

Bill Wold, Capella University

CONVENE: MEETING WAS CALLED TO ORDER BY Chair Mary Mackbee at 12:31 p.m.

- I. APPROVAL OF 11/13/2017 AGENDA:
BOB MEYER MOVED TO APPROVE THE AGENDA. TRACINE ASBERRY SECOND.
JANET MOHR requested the agenda be changed to reflect the move of Closed Session to the first item of business, and to add a 5-year request from the Professional Development Committee. MOTION CARRIED AS AMENDED.
- II. APPROVAL OF 10/09/2017 MINUTES:
NANCY ANTOINE MOVED TO APPROVE THE MINUTES. BOB MEYER SECOND.
MOTION CARRIED.
- III. LICENSURE MATTERS:
BOB MEYER MADE THE MOTION to move to closed session. **TRACINE ASBERRY SECOND.**
MOTION CARRIED. Session was closed at 12:33 p.m.

DEB HENTON MADE A MOTION to reopen. **TRACINE ASBERRY SECOND.** **MOTION CARRIED.**

Session was reopened at 12:44 p.m.

The MN Board of School Administrators (Board) at their meeting on November 13, 2017, adopted a Findings of Fact and Conclusions of Law & Order for Mylai D. Tenner, affirming the denial of the renewal application for MN K-12 and district superintendent professional administrator licenses.

IV. EXECUTIVE DIRECTOR'S REPORT

Janet Mohr reported on the following:

- a. Janet Financial Reports – Manager's Financial Report (handout)
- b. Congratulations to Dr. Deb Henton, Superintendent of the Year!
- c. Transition of Executive Director
Dr. Kinkel began his employment as Executive Director on October 17, 2017. The transition is going well. The budget is very limited so after Tuesday, November 14, 2017, Janet Mohr, retiring executive director, will be limiting her hours of service to the Board of School Administrators. Service to the Board after November 14th will be time volunteered for certain tasks.
- d. Minnesota State University Mankato (MSUM) 5-year Review
On Thursday and Friday, November 16 and 17, 2017, a review committee will be onsite to review the four administrative preparation programs offered at MSUM. Committee members are:
Dr. Anthony Kinkel, Executive Director, Chair
Dr. Karen Orcutt, Superintendent, Orono Public Schools
Karen Schaub, Director of Community Education, Roseville Area Schools
Cory McIntyre, Director of Special Education, Anoka-Hennepin Public Schools
Nancy Antoine, K-12 Principal, Northfield Public Schools and BOSA board member
Dr. Kim Hartung, Higher Education Representative and BOSA board member
Dr. Tracy Reimer, Higher Education Representative and BOSA board member
Janet Mohr, Facilitator
- e. BOSA staff continues to meet with Board of Teaching staff on topics related to the Professional Educators Licensing Standards Board (PELSB).
- f. MN Rulemaking Update
The stakeholder meetings are going well. Dr. Prest is a great facilitator, keeping everyone focused on the work. The Board will need to prepare for a couple of long meetings to review recommendations from the stakeholder groups before the Rule is presented to the Office of the Revisor of Statutes.
- e. Thank you for the opportunity to serve as your Executive Director!

Dr. Tony Kinkel reported on the following:

MDE Charter Grant

The Minnesota Department of Education (MDE) was recently awarded a five-year, \$45.8 million Charter Schools Program (CSP) grant from the US Department of Education (ESDE). The purpose of the CSP grant program is to help high-quality charter schools expand and grow, while also improving instruction for all students. The Board of School Administrators (BOSA) has been selected as a partner for this project. The role of BOSA is to help identify opportunities for delivery of educational components that support effective leaders and an opportunity to assess the need for credentialing of charter school administrators.

Legislative Update on BOSA Fees

The new legislation that created PELSB has also created an expectation of BOSA becoming a fee-driven organization. We are working to interpret the PELSB relationship and requesting the right for BOSA to retain fees collected rather than receiving an appropriation.

V. COMMITTEE REPORTS

A. Licensing Committee:

NANCY ANTOINE MOVED to approve a Request for Administrative Variance for Dr. Karen Wells, for Secondary Principal on behalf of Minneapolis Public Schools, ISD#1. **TRACINE ASBERRY SECOND.** Dr. Wells is currently licensed as an elementary school principal. The District is requesting an Administrative Variance for Dr. Wells to be employed for the 2017/2018 school year while a search is conducted for the 2018/2019 school year. **MOTION CARRIED.**

B. Ethics Committee:

- a. Reviewed and approved 1 conduct review
- b. Reviewed 20 cases
- c. Closed 4 cases
- d. 16 cases remain open

C. Communications/Legislative Update: No Report

D. Professional Development and Program Review:

TRACY REIMER MOVED to approve a recommendation for a 5-year approval for Director of Special Education Licensure Program for Concordia St. Paul, with the condition that Concordia provide a revised syllabi by the December 11, 2017 meeting. **KIM HARTUNG SECOND. MOTION CARRIED.**

E. Executive Committee: No further report.

VI. MDE Report: NONE

VII. BOARD MEMBER REPORT: NONE

VIII. PUBLIC COMMENTS: NONE

IX. NEW BUSINESS: NONE

X. OLD BUSINESS: NONE

XII. LICENSURE MATTERS: NONE

XIII. ADJOURN:

TRACINE ASBERRY MOVED to adjourn. **BOB MEYER SECOND.**
MOTION CARRIED.

Meeting adjourned at 1:39 p.m.

Next meeting – Monday, December 11, 2017

Respectfully submitted by:

Karen L. Millar

Administrative Assistant