

# Minnesota Board of School Administrators

1500 Highway 36 West, Suite 300, Roseville, Minnesota

May 14, 2018

MDE Board Room, Conference Center A, 1500 Highway 36 West - Roseville, Minnesota 55112

## Committee Meetings:

ETHICS COMMITTEE (not open to public) CCA Rm 3 & 4	8:00 AM —10:00 AM
LICENSING COMMITTEE CCA Rm 8	10:00 AM —11:00 AM
PROFESSIONAL DEVELOPMENT/PROGRAM REVIEW COMMITTEE Board Room – CCA Rm13	11:00 AM — 11:30 AM

## BOARD MEETING

DATE: May 14, 2018

TIME: 11:30 AM –1:30 PM

LOCATION: Conference Center A, CC13

## Proposed Agenda:

Convene

- I. Approval of Agenda
- II. Approval of Minutes
- III. Executive Director's Report
  1. BOSA Review Team's recommendation to grant Continuing Approval of the preparation programs offered at the University of St. Thomas (see attachment)  
*Tim Lutz, Superintendent, Kelliher School District*  
*Jaysen Anderson, Principal, Bloomington- Jefferson School District*  
*Tracy Reimer, BOSA Board member, Professor, Bethel University*  
*Matt Lloyd, Professor, Southwest Minnesota State University*
  2. BOSA's Review Team's recommendation to grant Continuing Approval of the preparation programs offered at Minnesota State University – Moorhead (see attachment)  
*Kim Hartung, BOSA member, Professor, Hamline University*  
*Bob Meyer, BOSA member, Executive Director of the Minnesota Association of Community Education Directors*  
*Diane Cortes, Superintendent at Breckinridge*  
*Matt Aker, Principal, Alexandria Elementary School*  
*Gary Jones, Director of Special Education, East Grand Forks*  
*Ann Mitchell, Principals Leadership Support, MDE*  
*Charles Rick, Professor, University of Minnesota-Duluth*
  3. Preliminary 2019 BOSA Budget Discussion (see attachment)
  4. Policy Question—should BOSA always share ethics complaints with PELSB when an administrator is also licensed as a teacher?  
Background
    - a. Teacher Code of Conduct and BOSA Code of Conduct (see attachments)
    - b. About 55% of administrators also hold teaching licenses.
    - c. About 1 of 5 cases that PELSB deals with involve someone who is dually licensed
    - d. PELSB is already sharing with BOSA when a teacher, who also holds an administrative license, is the subject of an ethics inquiry.

5. Review of the PELSB Licensure Assignment Discrepancy Report.

Background:

Districts and charter schools are required to complete the Staff Automated Report (STAR) twice a year: one for October 1 and one for March 1. The report provides data on who is employed and who is providing services in both licensed and non-licensed positions for the district or charter school.

Code of Ethics (J) — “a school administrator, and filling positions requiring licensure, shall employ, recommend for employment, and assign only appropriately licensed personnel, or persons for whom the school district has been granted a variance by the appropriate state board or agency”

6. Adoption of Board Resolution to amend Rules Governing School Administrators, Minnesota Rules, 3512; Revisor’s ID Number R-04546 (see attachment)

7. Adoption of the Governor’s Preliminary Proposal Form (see attachment)

8. Review of Legislation

9. Mentorship Assistance for administrators who “remain licensed with suggestions” (see attachment labeled “Remains Licensed with Suggestions”)

IV. Committee Reports

A. Licensing Committee

B. Ethics Committee

C. Communications/ Legislative Update

D. Professional Development/Program Review

V. MDE Report

VI. Board Member Report

VII. Public Comments

VIII. New Business

IX. Old Business

X. Licensure Matter (closed session if needed)

XI. Adjournment

**Note:** This public notice information is sent to you as required under Minnesota open meeting law.