

# Minnesota Board of School Administrators

1500 Highway 36 West, Suite 300, Roseville, Minnesota

June 24, 2019

MDE Board Room, Conference Center A Room 13

1500 Highway 36 West - Roseville, Minnesota 55112

## Committee Meetings:

ETHICS COMMITTEE (not open to public) CCA Rm 1 & 2

10:00 AM —12:00 PM

LICENSING COMMITTEE CCA Rm 8

12:00 PM —12:30 PM

- *Request from Battle Lake District for a variance for Darren Kern for superintendent*
- *Request from Grand Rapids district for a variance for Anna Lloyd for director of special education*
- *Request from Rochester Beacon Academy for an extension of a variance for Melissa Walsh for director of special education*
- *Request from Southwest West Central Services Coop for a variance for Kaitlin Lieser for director of special education*
- *A staff recommendation to issue a principal's license to Heather Lines*

**LUNCH HONORING MARY MACKBEE** (BOARD ROOM)

**12:30 PM.—1:30 PM**

## Board Meeting Location Conference Center A, Room 13 (Board Room)

DATE: June 24, 2019

TIME: 1:30 PM — 3:00 PM

LOCATION: Conference Center A, Rm 13

## Proposed Agenda:

Convene

- I. Approval of Agenda
- II. Approval of Minutes
- III. Executive Director's Report

1. **Legislative Update (see Final House and Senate bill attachment)**
2. **Review of the PELSB STAR Discrepancy Report (PELSB Director Alex Liuzzi and Kat Anthony-Wigle)**
3. **Rule-Making Update (see SONAR attachment)**
4. **Approval of 2020 BOSA Budget (see attachment)**

5. Credential Review Committee's recommendation on the application of Aaron Cook for the alternative superintendent pathway (see standards below) Please review Mr. Cook's portfolio at:

<https://sites.google.com/a/win-e-mac.k12.mn.us/aaron-cook-efolio/home>

**Membership of the Committee:**

- Superintendent Doug Froke, Detroit Lakes School District
- Jim DeVries, School Board Member, Mahnomon School District
- Dr. Jim Johnson, Faculty Member, St. Cloud School District
- Dr. Tony Kinkel, Executive Director

**Committee Recommendation:**

Mr. Cook complete a 150-hour internship with practicing instructional coaches prior to the Board granting a superintendent's license. The internship must be pre-approved by the Executive Director.

**3512.0800 ALTERNATIVE LICENSURE FOR SCHOOL SUPERINTENDENTS.**

**Subpart 1. Intent of alternative license. An applicant for an alternative license shall demonstrate skills and competencies needed to perform the functions of a superintendent. This alternative is intended for applicants who do not meet the requirements for superintendent licensure as specified in part 3512.0200.**

**Subp. 2. Procedures for licensure. An applicant for an alternative license must demonstrate that the applicant has substantive experience and education in administration, supervision, management, and executive leadership, in either education, health care, business or industry, labor, or government. An applicant for an alternative license shall:**

- A. complete a written application;**
- B. provide a written description of the exceptional qualifications;**
- C. provide an official college transcript;**
- D. document competence in reference to part 3512.0510, subparts 1 and 2, and other educational and leadership experience;**
- E. provide a professional resume; and**
- F. include letters of recommendation and portfolio examples.**

**Subp. 3. Credential review committee. An applicant shall appear before a credential review committee and present evidence relating to the applicant's proposed effectiveness as a superintendent.**

**Data and information regarding leadership effectiveness shall be presented as testimony from teachers, parents, students, site council members, community members, and other interested persons.**

**The review committee shall consist of a licensed administrator appropriate to the field, a college or university administration preparer, and a member of a local school board or person of similar background. The credential review committee shall make a recommendation to the executive director.**

**Subp. 4. Leadership experience.** The applicant shall demonstrate a level of responsibility comparable to the position for which a license is sought and a record of successful and effective administrative behavior. The level of responsibility shall include any administrative, managerial, or supervisory positions.

**Subp. 5. Education.** The candidate shall have an undergraduate degree from a regionally accredited institution and broad formal preparation at the post-baccalaureate level including a master's degree or equivalent in areas such as those listed in subpart 2.

**Subp. 6. Issuance of license.** Initial and renewal licenses shall be issued according to this subpart.

**A.** Based upon the credential review committee recommendation, the applicant may be granted a two-year initial license. The board may also identify needed activities which the candidate shall implement during the period of the initial license to strengthen the individual's skills which specific skills or competencies that need improvement.

**B.** The two-year initial license may be renewed for a five-year license after verification of one year of successful administrative experience. Subsequent five-year renewals shall be granted based upon continuing education requirements in part 3510.2700, subpart 4.

**Subp. 7. Appeal.** If the candidate's initial application is rejected, an appeal may be filed with the board within 30 days of the denial.

**Subp. 8. Fee.** In addition to the license fee under part 3512.2000, subpart 1, the board may charge a fee for the review process to recover costs.

**Statutory Authority:** MS s 125.05; L 1993 c 224 art 12 s 34; L 1996 c 412 art 9 s 14; L 2006 c 263 art 2 s 20

**History:** 21 SR 804; L 1998 c 397 art 11 s 3; L 1998 c 398 art 5 s 55; L 2003 c 130 s 12; 33 SR 658

**Published Electronically:** October 23, 2008

**3512.1100 [Repealed, 33 SR 658]**

**Published Electronically:** October 23, 2008

**IV. Committee Reports**

- A. Licensing Committee
- B. Ethics Committee
- C. Communications/ Legislative Update
- D. Professional Development/Program Review

V. MDE Report

VI. Board Member Report

VII. Public Comments

VIII. New Business

IX. Old Business

X. Licensure Matter (closed session if needed)

XI. Adjournment

**Note:** This public notice information is sent to you as required under Minnesota open meeting law.