

**Board Members Present:** Nancy Antoine , Mary Frances Clardy, Scott Wallner, Kim Hartung, Jill Lofald, Drew Hildenbrand, Christine Osorio, Melissa Schaller, Louise Sundin, Tracy Reimer

**Board Members Excused:**

**Staff:** Dr. Tony Kinkel, Executive Director,  
Marquetta Stokes, Administrative Assistant

**CONVENE: MEETING WAS CALLED TO ORDER BY Chair, Nancy Antoine at 10:32 a.m.**

- I. APPROVAL OF 10/26/2020 AGENDA: Name: Jill Lafald, MOVED** to approve the agenda. **Name: Kim Hartung, SECOND. MOTION CARRIED.**
- II. APPROVAL OF 10/26/2020 MINUTES: Name: Mary Frances Clardy, MOVED** to approve the minutes. **Name: Scott Wallner, SECOND. MOTION CARRIED.**
- III. EXECUTIVE DIRECTOR’S REPORT**  
Dr. Tony Kinkel reported on the following:
  - A. Election of a Vice Chair. Setting of Committee assignments. Jill Lofald, MOVED,** to nominate Melissa Schaller as Vice Chair. Melissa accept the co-chair position. **Christine Osorio, SECOND. MOTION CARRIED.**
  - B. MMB Budget Narrative Document**
  - C. Updates to the Variance Form — Board member Louise Sundin mentioned that the District Union has template form. Jill Lofald recommended a grace period be given. Board agreed to see the notification to the professional associations before reviewing administrative variances for hiring a non-licensed administrator.**
  - D. Update of Annual Fee Audit (Marquetta)-The Board commended Marquetta on an excellent job.**
  - E. Update on annual fee overpayments (Marquetta)—The Board supported the process outlined by Marquetta.**
  - F. Review of the Legislatively mandated report on probationary principals (Marquetta)**

G. Discussion of planned enforcement activities of new rules concerning deans of students- BOSA will request from PELSB a list of the dean of students. The Board urged caution during this time of a pandemic. The Board urged that districts be given the rest of the school year to understand the rule changes. The Board asked that a notification of expectations be sent to the superintendent explaining all the options and to work with the district on.

H. Questions from the University of Wisconsin-Superior about partnering with a BOSA-approved college.

- Is there any state-level paperwork/process that needs to be completed as we establish a partnership, or does the partnership basically exist between UW-Superior and the Minnesota-approved program, and then they simply take our students on to complete eligibility and endorsement for licensure? BOSA rule only prescribes the process to become an approved program. It does not address the requirements for an articulation agreement.
- Is there anything that would prohibit UW-Superior from having a partnership with more than one Minnesota-approved program? (As an online program we have students from potentially all over Minnesota; if we could point them to their choice of institutions that best fits their needs, that might be helpful.) BOSA rule only prescribes the process to become an approved program. It does not address the requirements for an articulation agreement.

I. Would our 30 credit EDAD Master's program graduates still be able to solicit a MN institution for their final 30 credits/endorsement for MN licensure, if their preferred institution is not one with which we have a formal partnership? (My thinking is that, basically, the "partnership" is an articulation agreement whereby the MN institution would have already reviewed and accepted our curriculum so a student would not require a curriculum review upon application to the MN program; a student could still seek out a non-partnership MN institution and go through the curriculum review independently. Our current process already allows candidates prepared out-of-state to transfer to any BOSA-approved program now.

- It is my understanding that a MN Board approval for an MN institution is "good" for 5 years; would partnerships also be for a five-year period or would that be up to the institutions? (Basically, would the MN Board approve a MN program with the understanding that the MN institution would be responsible for entering into partnerships that work within its approved program.) BOSA rule only prescribes the process to become an approved program. It does not address the requirements for an articulation agreement.

## **3512.2500 Applicable Board Rule**

Subp. 6. **Programs that vary in curricular design.** The board must approve licensure programs that vary in curricular design if the program components meet the approval criteria in this part.

Subp. 7. **Revisions made in program.** If an institution revises a board-approved licensure program, the administrator of the defined administrative and instructional unit of that institution must forward to the board a written description of the licensure program revision. The board must undertake an audit to verify that the revised licensure program continues to meet board rules. Each verified licensure program revision is an amendment to the approved licensure program.

### **IV. COMMITTEE REPORTS**

**a. Licensing Committee:**

**Christine Osorio, MOVED** to approve the request for a variance for Matthew Muenchow, on behalf of School District 2859 Glencoe-Silver Lake for the position of Director of Community Education. **Scott Wallner, SECOND. MOTION CARRIED.**

**b. Ethics Committee:**

1. conduct reviews- two cases; five ethics cases and one unsolved case
2. total cases - Eight

**c. Communication/Legislative: No update**

**d. Professional Development/Program Review: None**

**e. MDE Report: None**

**f. Board Member Report: None**

### **V. Public Comments: None**

### **VI. New Business:**

- The St. Cloud State University visit will take place on October 28<sup>th</sup> -30<sup>th</sup>
- A revocation case will come before the Board in November. Jill Lofald; Drew Hildenbrand and Nancy Antoine will have to recuse themselves.

### **VII. Old Business: None**

**Kim Hartung, MOVED** to adjourn. **Jill Lofald, SECOND. MOTION CARRIED.**

**Meeting adjourned at 12:30 p.m.**

**Next Meeting – Monday, November 16, 2020**

Respectfully submitted by Marquetta Stokes, Administrative Assistant