



Remote Meeting
June 28, 2021
11:00 a.m. – 1:00 p.m.

Board Members Present: Nancy Antoine , Mary Frances Clardy, Jill Lofald, Drew Hildenbrand, Christine Osorio, Melissa Schaller, Louise Sundin, Tracy Reimer, Scott Wallner, Jinger Gustafson

Board Members Excused:

Staff: Dr. Tony Kinkel, Executive Director,
Marquetta Stokes, Administrative Assistant
Dr. Bill Bjorum, Administrative Specialist for out-of-state candidates

Public Guest: Nora Eckert

CONVENE: MEETING WAS CALLED TO ORDER BY Chair, Nancy Antoine at 11:02 a.m.

I. APPROVAL OF 6/28/2021 AGENDA: Name: Jill Lofald, MOVED to approve the agenda. Name: Louise Sundin, SECOND. MOTION CARRIED.

II. APPROVAL OF 4/26/2021 MINUTES: Name: Melissa Schaller, MOVED to approve the minutes. Name: Jinger Gustafson, SECOND. MOTION CARRIED. Board meeting for May 24, 2021 was cancelled.

III. Executive Director’s Report

A. Approval of the 2022 Budget: Jill Lofald, MOVED to approve the FY22 budget. Melissa Osorio, SECOND. MOTION CARRIED. Roll Call taken,

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| Antoine | Aye | Clardy | Aye | Schaller | Aye | Hildenbrand | Aye |
| Lofald | Aye | Wallner | Aye | Sundin | Aye | Gustafson | Aye |
| Osorio | Aye | Reimer | Aye | | | | |

B. Update on the 2020-21 Fees

C. MMB Control System Assessment Tool

D. MMB Priority of Services (in case of a government shutdown)

E. Discussion of the list of districts that did not report a licensed Community Education Director in the Fall STARS Report. The board directed the executive director to email all districts regarding the Community Ed. Director as well as reaching out to the MASA.

F. New Office Update

G. Consider the recommendation of the Licensing Committee to accept/reject the Credential Review Committee to *disapprove* the application of Shawn Martin for the Alternative Pathway for Superintendent License.

Nancy Antoine, MOVED to accept the Licensure Committee’s recommendation to disapprove the Superintendent Pathway Licensure for Shawn Martin. **Scott Wallner, SECOND. MOTION CARRIED. Roll Call taken,**

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|---------|-----|---------|---------|----------|-----|-------------|-----|
| Antoine | Aye | Clardy | Aye | Schaller | Aye | Hildenbrand | Aye |
| Lofald | Aye | Wallner | Aye | Sundin | Aye | Gustafson | Aye |
| Osorio | Aye | Reimer | Abstain | | | | |

In accordance with Board Rule, the following Committee met on June 7, 2021, in Willmar:

Craig Oftedahl, Superintendent, Luverne Public Schools

Dr. Amy Christensen, professor, St. Cloud State University

Tammy Barnes school board member, Willmar Public Schools (and regional director of Education Minnesota)

Subp. 3. Credential review committee.

An applicant must appear before a credential review committee and present evidence of the applicant's proposed effectiveness as a superintendent. The applicant may present data and information about the

applicant's leadership effectiveness through testimony from teachers, parents, students, site council members, community members, and other interested persons. The review committee must consist of a licensed administrator appropriate to the field, a college or university administration preparer, and a member of a local school board or person of similar background. **The credential review committee must recommend to the licensing committee whether to approve or disapprove the applicant's initial application. The licensing committee may accept or reject the credential committee's recommendation. The licensing committee shall make its recommendation to the board for final determination.**

IV. Marquette Stokes Report

V. Dr. Bill Bjorum's Report

VI. COMMITTEE REPORTS

a. Licensing Committee:

Melissa Schaller, MOVED to approve a variance extension for Daniel Stenner of St. Mary's University, Superintendent Licensure. **Christine Osorio, SECOND. MOTION CARRIED. Roll Call Taken.**

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|---------|-----|---------|-----|----------|-----|-------------|-----|
| Antoine | Aye | Clardy | Aye | Schaller | Aye | Hildenbrand | Aye |
| Lofald | Aye | Wallner | Aye | Sundin | Aye | Gustafson | Aye |
| Osorio | Aye | Reimer | Aye | | | | |

Christine Osorio, MOVED to approve the variance extension for Lynn Neuman (Wegner), for Hutchinson School District as a non-licensed Community Ed. Director. **Scott Wallner, SECOND. MOTION CARRIED. Roll Call Taken,**

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|---------|-----|---------|-----|----------|-----|-------------|-----|
| Antoine | Aye | Clardy | Aye | Schaller | Aye | Hildenbrand | Aye |
| Lofald | Aye | Wallner | Aye | Sundin | Aye | Gustafson | Aye |
| Osorio | Aye | Reimer | Aye | | | | |

Melissa Schaller, MOVED to approve the variance extension for Keri Buker for Litchfield School District, Community Ed. Director. **Scott Wallner, SECOND. MOTION CARRIED. Roll Call taken,**

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|---------|-----|---------|-----|----------|-----|-------------|-----|
| Antoine | Aye | Clardy | Aye | Schaller | Aye | Hildenbrand | Aye |
| Lofald | Aye | Wallner | Aye | Sundin | Aye | Gustafson | Aye |
| Osorio | Aye | Reimer | Aye | | | | |

Nancy Antoine, MOVED to approve the variance for Lisa Nath, for Luverne School District, Community Ed. Director. Scott Wallner, **SECOND. MOTION CARRIED. Roll Call taken,**

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|---------|-----|---------|-----|----------|-----|-------------|-----|
| Antoine | Aye | Clardy | Aye | Schaller | Aye | Hildenbrand | Aye |
| Lofald | Aye | Wallner | Aye | Sundin | Aye | Gustafson | Aye |
| Osorio | Aye | Reimer | Aye | | | | |

b. Ethics Committee:

1. conduct reviews: 11
2. total cases:
3. Revocation Hearing:

c. Communication/Legislative: None

d. Professional Development/Program Review:

Mary Frances Clardy, MOVED to approve Form E, for the University of St. Mary's Review supported by the board, which occurred June 2021. The recommendation will be brought back before the board at the December 2021 board meeting. **Drew Hildenbrand, SECOND. MOTION CARRIED. Roll Call Taken,**

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|---------|-----|---------|-----|----------|-----|-------------|-----|
| Antoine | Aye | Clardy | Aye | Schaller | Aye | Hildenbrand | Aye |
| Lofald | Aye | Wallner | Aye | Sundin | Aye | Gustafson | Aye |
| Osorio | Aye | Reimer | Aye | | | | |

VII. MDE Report: None

VIII. Public Comments: None

IX. New Business: None

X. Old Business: None

XI. Adjournment

Jill Lofald, MOVED to adjourn. **Jinger Gustafson, SECOND. MOTION CARRIED. Roll Call taken,**

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|---------|-----|---------|-----|----------|-----|-------------|-----|
| Antoine | Aye | Clardy | Aye | Schaller | Aye | Hildenbrand | Aye |
| Lofald | Aye | Wallner | Aye | Sundin | Aye | Gustafson | Aye |
| Osorio | Aye | Reimer | Aye | | | | |

Meeting adjourned at 1:12 p.m.

Next Meeting – July 26, 2021

Respectfully submitted by Marquetta Stokes, Administrative Assistant