

Board Members Present: Nancy Antoine , Mary Frances Clardy, Jill Lofald, Drew Hildenbrand, Louise Sundin, Tracy Reimer, Scott Wallner, Jinger Gustafson

Board Members Excused: Christine Osorio, Melissa Schaller

Staff: Dr. Tony Kinkel, Executive Director,
Marquetta Stokes, Administrative Assistant
Dr. Bill Bjorum, Administrative Specialist for out-of-state candidates

Public Guest: Allen Barr, Rich Westgard

CONVENE: MEETING WAS CALLED TO ORDER BY Chair, Nancy Antoine at 11:00 a.m.

I. APPROVAL OF 7/26/2021 AGENDA: Name: Jill Lofald, MOVED to approve the agenda. Name: Drew Hildenbrand, SECOND. MOTION CARRIED. Roll Call Taken

II. APPROVAL OF 6/28/2021 MINUTES: Name: Scott Wallner, MOVED to approve the minutes. Name: Tracy Reimer, SECOND. MOTION CARRIED.

III. Executive Director's Report

A. Discussion of licensure requirements of BIE Schools (Allen Barr from the Attorney General's Office will be joining us).

Per the Attorney General Allen Barr, BIE schools do not have to have a licensed administrator. Dr. Kinkel will notify Circle of Life and the White Earth Tribal Counsel. No motion was made by the board.

B. Discussion of contracting with a private vendor to the automated fee payment system (Rich Westgard from MNIT will be joining us via Zoom) (see Your Membership attachments)

The Board is in agreement to consider a private vendor build assume the function of the automated fee payment system. Dr. Kinkel will invite MNIT and outside vendor to speak at the September board meeting.

C. Adoption of BOSA Data Practices Policy (see attachment) based on MMB Control System Assessment Tool recommendation(see below)

The board agrees to the written language in the data privacy that was provided by Dr. Kinkel. This information will come back before the board at the September meeting. Dr. Kinkel will have MNIT join the September meeting to discuss data breach.

- IV. **Marquette Stokes Report**-Report on classes at Saint Paul College. Thanked the board for their investing in my education.
- V. **Dr. Bill Bjorum's Report**-Worked with 50 applicant letters as well as working with PELSB regarding administrative licensure for out of state applicants.
- VI. **COMMITTEE REPORTS**

a. Licensing Committee:

Scott Wallner, MOVED to approve a Special Education Director Variance extension for Amy Swaney, Megan Dobson and Michelle Vollbrecht Licensure in Intermediate District 917. **Jill Lofald, SECOND. MOTION CARRIED. Roll Call Taken.**

Antoine	Aye	Clardy	Aye	Schaller	Absent	Hildenbrand	Aye
Lofald	Aye	Wallner	Aye	Sundin	Aye	Gustafson	Aye
Osorio	Absent	Reimer	Aye				

Jinger Gustafson, MOVED to approve the letter of Censure for Cory Knighton. **Scott Wallner, SECOND. MOTION CARRIED. Roll Call Taken,**

Antoine	Aye	Clardy	Aye	Schaller	Absent	Hildenbrand	Abstain
Lofald	Aye	Wallner	Aye	Sundin	Aye	Gustafson	Aye
Osorio	Absent			Reimer	Abstain		

b. Ethics Committee: 10 cases

1. conduct reviews: research on 1
2. total cases:
3. Revocation Hearing:

c. Communication/Legislative: Discussion of a BOSA news letter

d. Professional Development/Program Review:

Jill Lofald, MOVED to approve Form E, for the Winona State University Review, which occurred June 2021. The recommendation request that Winona State University create a written strategic plan by January 31, 2022. **Drew Hildenbrand, SECOND. MOTION CARRIED. Roll Call Taken,**

Antoine	Aye	Clardy	Aye	Schaller	Absent	Hildenbrand	Aye
Lofald	Aye	Wallner	Aye	Sundin	Aye	Gustafson	Aye
Osorio	Absent	Reimer	Aye				

VII. MDE Report: None

VIII. Public Comments: None

IX. New Business: None

X. Old Business: None

XI. Adjournment

Nancy Antoine, MOVED to adjourn. **Jinger Gustafson, SECOND. MOTION CARRIED. Roll Call taken,**

Antoine	Aye	Clardy	Aye	Schaller	Absent	Hildenbrand	Aye
Lofald	Aye	Wallner	Aye	Sundin	Aye	Gustafson	Aye
Osorio	Absent	Reimer	Aye				

Meeting adjourned at 1:05 p.m.

Next Meeting – September 27, 2021

Respectfully submitted by Marquetta Stokes, Administrative Assistant