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| C:\Users\tlr32722\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\C23232C0.tmp | October 25, 2021  11:00 a.m. – 1:00 p.m. |

**Board Members Present:** Nancy Antoine , Mary Frances Clardy, Jill Lofald, Drew Hildenbrand**,** Christine Osorio, Melissa Schaller, Tracy Reimer, Scott Wallner, Jinger Gustafson, Louise Sundin

**Board Members Excused:** Bill Bjorum

**Staff:** Dr. Tony Kinkel, Executive Director,

Marquetta Stokes, Administrative Assistant

**Public Guest:** Bill Barr, Deidra Peaslee, Deb Henton, John Klaber, Nancy Haas, Dena Hagen and Jill Skarvold

**CONVENE: MEETING WAS CALLED TO ORDER BY Chair, Nancy Antoine at 11:03 a.m.**

APPROVAL to Amend the 10/25/2021 AGENDA: Name: Mary Frances Clardy, MOVED to approve the agenda. Name: Melissa Schaller, SECOND. MOTION CARRIED. Roll Call Taken

Antoine Aye Clardy Aye Schaller Aye Sundin Aye

Lofald Aye Wallner Aye Gustafson Aye

Osorio Aye Reimer Aye Hildenbrand Aye

APPROVAL OF 9/27/2021 MINUTES: Name: Christine Osorio, MOVED to approve the minutes. Name: Scott Wallner, SECOND. MOTION CARRIED. Roll Call Taken

Antoine Aye Clardy Aye Schaller Aye Sundin Aye

Lofald Aye Wallner Aye Gustafson Aye

Osorio Aye Reimer Aye Hildenbrand Aye

Welcome to St. Paul College by President Deidra Peaslee

Discussion of MASA issues with Dr. Deb Henton, executive director of the Minnesota Association of School Administrators

Discussion of community education issues with John Klaber, executive director of the Minnesota Administrators for Special Education. Also testifying are:

*Dena Hagen, Director of Special Education for the Northern Lights Special Education Cooperative.* Dena is in her 6th year as the Director of the NLSEC which consists of 12 member districts around Duluth. Before that, she was a Special Education teacher for Duluth Public Schools for Learning Disabilities, Emotional Behavior Disorders, Developmental Disabilities, and Physical Impairments.  She also serves as the current MASE Secretary and was recently appointed to Capella University's Advisory Board.

*Jill Skarvold, Specialist for Special Education with Lakes Country Service Cooperative*. Jill spent 40 years as a special education director, principal as well as general education and special education teacher.  She served as the Executive Director of Learner Support Services for Moorhead Area Schools for 15 years.  She served on the Minnesota State University-Moorhead (MSUM) Dean’s Advisory Committee as well as developed and taught two graduate leadership courses at MSUM: Special Education and Services for Principals and Leadership of the Special Education Director.

**Executive Director’s Report**

Approval of new liability policy for BOSA. Board reviewed the liability policy.

Review of the revised Approval of a Continuing Education Program form

**Melissa Schaller,** **MOVED** to approve the amended Continuing Education CEU Request form. **Jinger Gustafson, SECOND. MOTION CARRIED. Roll Call Taken.**

Antoine Aye Clardy Aye Schaller Aye Sundin Oppose

Lofald Aye Wallner Aye Gustafson Aye

Osorio Aye Reimer Aye Hildenbrand Aye

Discussion of a proposal to add additional flexibility for those seeking an administrative license without teaching experience

**Mary Frances Clardy,** **MOVED** to add additional flexibility for those seeking an administrative license without teaching experience. **Jill Lofald, SECOND. MOTION CARRIED. Roll Call Taken.**

Antoine Aye Clardy Aye Schaller Aye Sundin Aye

Lofald Aye Wallner Aye Gustafson Aye

Osorio Aye Reimer Aye Hildenbrand Aye

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| PELSB is asking BOSA for a clarification of the policy on licensure. The question is ----does the language “beyond a bachelor's degree that includes a Master’s degree” imply that these credits must be completed at the graduate level or may a candidate submit undergraduate credits they earned *after* receiving their Bachelor’s Degree to also meet the 60 credit standard highlighted below?  “An applicant for licensure as a superintendent, principal, or director of special education must complete, at a regionally accredited institution, a specialist or doctoral program consisting of a minimum of 60 credits or a program consisting 60 semester credits beyond a bachelor's degree that includes a master's degree and a demonstration of competence in the core areas identified in part 3512.0510. Completion of an administrative licensure program approved by the board under part 3512.2500 shall be evidence that an applicant has demonstrated competence in the core areas identified in part 3512.0510. Applicants who complete preparatory programs that have not received board approval under part 3512.2500 must meet the requirements of part 3512.2600.”  **The board, MOVED** and seconded the motion of the interpretation to mean graduate hours identified in part 3512.0510. **MOTION CARRIED. Roll Call Taken.**  Antoine Aye Clardy Aye Schaller Aye Sundin Aye  Lofald Aye Wallner Aye Gustafson Aye  Osorio Aye Reimer Aye Hildenbrand Aye |  |
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**Background:**

This section of the rule envisions two pathways toward licensure. First, a candidate can complete a “specialist or doctoral program” which would involve graduate credits. Or, secondly, a candidate can complete a program “consisting of 60 semester credits beyond a bachelor's degree that includes a Master’s degree.”

**Variables to consider**

**Historical precedent impeding diversity**

The vast majority, if not all the Minnesota-approved universities have interpreted this language to mean the 60 semester credits must be at the graduate level. Moreover, BOSA staff, when reviewing applications for provisional licenses, have interpreted this rule to mean the 60 credits must be at the graduate level. However, some contend that this historical interpretation of the rule reflects a bygone era and is an unnecessary barrier to producing more administrators of color and since baccalaureate credits are significantly cheaper allowing them will reduce time to completion and cost.

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**Cost**

Some say that allowing undergraduate credits to count will benefit the state by lowering the cost of obtaining an administrative thus increasing the pool of administrators. Others say that cost is not the primary driving force behind whether someone seeks an administrative license and other factors such as family obligations, modality of delivery, quality of the program, location, career aspirations, etc., impact potential applicants when considering an administrative licensure program.

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**Loss of revenue for universities**

Some say changing this historical precedent will result in a loss of revenue for universities at a time when the marketplace is extremely competitive and universities are facing unprecedented budget cuts. Furthermore, some argue that universities will make up this lost revenue by simply increasing their tuition rate or requiring more credits to complete the program (BOSA Rule only sets the minimum number of credits needed to obtain licensure). Others argue Minnesota has the highest number of credits required for administrative licensure in the nation far exceeding Wisconsin, for example, which only requires a Master’s degree to become licensed.

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**Quality**

With a 60 credit beyond a bachelor’s degree requirement and the 99 competencies to become an administrator contained in our rule, Minnesota has the highest standards in the nation to become an administrator. The state has always felt high standards lead to better quality administrators. Many argue that continuing the historical precedent to require these credits to be at the graduate level, will continue Minnesota’s commitment to high-quality administrators. Others counter that 49 other states in the nation seem to be able to produce administrators with fewer less credits and allowing baccalaureate credits to be counted is a cost-effective and simple way to reduce the burden on students without changing the rule through the time-consuming and expensive rule-making process.

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Review of the 2021 and 2022 schedule

**December 27, 2021 board meeting has been moved to December 21, 2021**

**Does the board want to continue to meet on the last Monday of the month?**

**Does the board want to continue to have the committees meet from 8 a.m. to 11:00 a.m. with the full board meeting at 11:00 a.m?**

Marquetta Stokes Report

Review of the revised continuing education request form (CEU)

Dr. Bill Bjorum’s Report

1. Licensing Committee:

**Christine Osorio, MOVED** to approve Community Education Licensure for BethAnn Slatinski of International Falls District 0361-01, for one year. **Scott Wallner, SECOND. MOTION CARRIED. Roll Call Taken.**

Antoine Absent Clardy Aye Schaller Aye Sundin Aye

Lofald Aye Wallner Aye Gustafson Aye

Osorio Aye Reimer Aye Hildenbrand Aye

**Mellissa Schaller, MOVED** to approve a Special Education Licensure for Kathyn Butkowski of St. Cloud Area School District 0742-01, for one year. **Jill Lofald, SECOND. MOTION CARRIED. Roll Call Taken.**

Antoine Absent Clardy Aye Schaller Absent Sundin Aye

Lofald Aye Wallner Aye Gustafson Aye

Osorio Aye Reimer Aye Hildenbrand Aye

**Ethics Committee Report:**

1. conduct reviews: 3

2. total cases: 5

3. dismissed: 1

4. Revocation Hearing:

**Communication/Legislative Committee:** Did not meet

**Professional Development/Program Review Committee:** Did not meet

**Dr. Kinkel shared with the board that he will be accepting another position in March. The board congratulation to Dr. Kinkel.**

MDE Report: None

Public Comments: Cheryl Persigehl, regarding South High Principal Mr. Brett Stringer

New Business: None

Old Business: None

Adjournment

**Tracy Reimer, MOVED** to adjourn. **Drew Hildenbrand, SECOND. MOTION CARRIED. Roll Call taken,**

Antoine Absent Clardy Aye Schaller Absent Sundin Aye

Lofald Aye Wallner Aye Gustafson Aye

Osorio Absent Reimer Aye Hildenbrand Aye

**Meeting adjourned at 2:08 p.m.**

**Next Meeting – November 22, 2021**

Respectfully submitted by Marquetta Stokes, Administrative Assistant