

Board Members Present: Nancy Antoine , Mary Frances Clardy, Drew Hildenbrand, Melissa Schaller, Tracy Reimer, Scott Wallner, Jinger Gustafson, Louise Sundin

Board Members Excused: Jill Lofald, Christine Osorio

Staff: Dr. Tony Kinkel, Executive Director, Marquette Stokes, Administrative Assistant. Bill Bjorum, Administrative Specialist for out-of-state candidates

Public Guest: Rep. Carlos Mariani, Executive Director, Minnesota Education Equity Partnership (MnEEP)

Dr. Robert Jon Peterson, M.P.P., Long Term Consultant, Minnesota Education Equity Partnership (MnEEP)

Ashley Karlsson, EL Administrative Licensure and member of the Minnesota Education Equity Partnership (MnEEP) EML Network

Elisabeth O’Connell, MN Online Learning Alliance (MNOLA)

I. CONVENE: MEETING WAS CALLED TO ORDER BY Chair, Nancy Antoine at 11:04 a.m.

II. APPROVAL OF 12/20/2021 AGENDA: Name: Drew Hildenbrand, MOVED to approve the agenda. Name: Scott Wallner, SECOND. MOTION CARRIED. Roll Call Taken

Antoine	Aye	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Absent	Reimer	Aye	Hildenbrand	Aye		

III. APPROVAL OF 11/22/2021 MINUTES: Name: Scott Wallner, MOVED to approve the minutes. Name: Jinger Gustafson, SECOND. MOTION CARRIED. Roll Call Taken

Antoine	Aye	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Absent	Reimer	Aye	Hildenbrand	Aye		

IV. Marquette Stokes Report

Finalizing my fall semester and so appreciative of the board for supporting me.

V. Policy Question---Should the Board of School Administrators award Official BOSA Clock Hour Certificates (to be used for re-licensure) to its board members who attend BOSA Board meetings?

Scott Wallner, MOVED to approve clock hours for the members of the board and their work within board and committees. **Drew Hildenbrand, SECOND. MOTION CARRIED. Roll Call Taken.**

Antoine	Aye	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Absent	Reimer	Aye	Hildenbrand	Aye		

VI. Executive Director's Report

- a) **Discussion of supporting a push by Minnesota Education Equity Partnership (MnEEP) to provide the Board of School Administrators with legislative rulemaking authority to create an English Learner (EL) Administrative micro-credential. According to the organization, the micro-credential “would be non-mandatory and provide licensed and non-licensed administrators and potentially teachers an opportunity to gain knowledge and skills on how to best serve EL programs, staff, and students. “**

Guests:

- **Rep. Carlos Mariani**
- **Ashley Karlsson, EL Administrative Licensure and member of the MnEEP EML Network**
- **Dr. Robert Jon Peterson, M.P.P., Long Term Consultant, Minnesota Education Equity Partnership**

- b) **Update on the vendor selection process to modify and improve the board's automated annual fee collection system.**

Guest:

- **Rich Westgard, MNIT Not Present**

Jinger Gustafson, MOVED to make a motion for Dr. Kinkel to move forward with written communication to the Commissioner of MNIT to get an overview and understanding of the changes regarding the upgrade to the payment system and the website. **Mary Frances Clardy, SECOND. MOTION CARRIED. Roll Call Taken.**

Antoine	Aye	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Absent	Reimer	Aye	Hildenbrand	Aye		

c) **Changing the terms of the lease with St. Paul College from one year renewals to two-year renewals**

d) **Review of Probationary Principal's Report**

VII. Committee Reports:

a. **Licensing Committee No Report**

b. **Ethics Committee**

1. conduct reviews: 1
2. total cases: 2
3. dismissed: 1
4. Revocation Hearing: 0

c. **Communication/Legislative Update No Report**

d. **Professional Development/Program Review**

Tracy Reimer, MOVED to approve the St. Mary's review. **Jinger Gustafson, SECOND. MOTION CARRIED. Roll Call Taken.**

Antoine	Aye	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Absent	Reimer	Aye	Hildenbrand	Aye		

Jinger Gustafson, MOVED to approve a six month extension for Winona State University to respond to the review team. **Mary Frances Clardy, SECOND. MOTION CARRIED. Roll Call Taken.**

Antoine	Aye	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Absent	Reimer	Aye	Hildenbrand	Aye		

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| e. MDE Report | No Report |
| f. Board Member Report | No Report |
| g. Public Comments | No Report |
| h. New Business | No Report |
| i. Adjournment | |

Jinger Gustafson, MOVED to adjourn. Scott Wallner, SECOND. MOTION CARRIED. Roll Call taken,

Antoine	Aye	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Absent	Reimer	Aye	Hildenbrand	Aye		

Meeting adjourned at 12:51 p.m.

Next Meeting – January 31, 2021

Respectfully submitted by Marquetta Stokes, Administrative Assistant