

Board Members Present: Mary Frances Clardy, Christine Osorio, Scott Wallner, Jinger Gustafson, Nancy Antoine, Jill Lofald, Melissa Schaller, Louise Sundin, Tracy Reimer

Board Members Excused: Drew Hildenbrand

Staff: Dr. Tony Kinkel, Dr. Bill Bjorum, Marquette Stokes (@ 12:30 p.m.)

Guests:

CONVENE: MEETING WAS CALLED TO ORDER BY Chair, Nancy Antoine at 11:00 a.m.

- I. APPROVAL OF 2/21/2022 AGENDA: MARY FRANCES CLARDY MOVED** to approve the agenda. **CHRISTINE OSORIA SECOND. MOTION CARRIED.**
- II. APPROVAL OF 1/31/2022 MINUTES: SCOTT WALNER MOVED** to approve the minutes. **MARY FRANCES CLARDY SECOND. MOTION CARRIED.**
- III. MARQUETTA STOKES REPORT**
Dr. Tony Kinkel shared on behalf of Marquette. Working on CEU reviews, appreciates serving on Executive Director search committee, participated in University of Minnesota program review.
- IV. DR. BILL BJORUM REPORT**
Dr. Bjorum has facilitated the review of 95 out of state licensed inquiries. Three candidates have been approved by BOSA for licensure. Dr. Bjorum's BOSA tenure is completed on March 1, 2022. He will assist with onboarding the new hire.
- V. EXECUTIVE DIRECTOR'S REPORT**
Dr. Tony Kinkel reported on the following:
 - (1) Update on the executive director's search
First round interviews were conducted, and the position was reposted. Second round interviews will be held on 2/22/2022.
 - (2) Update on the hiring of Dr. Bjorum's position
List of candidates being received from MDE with plan to interview before March 10, 2022.
 - (3) Update on re-designing the automated fee collection system
BOSA will stay with slightly revised current system this April with re-design implemented next year.
 - (4) Legislative update

BOSA Legislative Committee asked Rep. Carlos Mariani to schedule a meeting with MMB to discuss the salary of Executive Director. BOSA Board requested language to Rep. Mariani's bill include that BOSA could write Rule versus BOSA being required to write Rule.

- (5) Decisions during the Kinkel years
Board was refreshed on decisions made in the last five years. Summary document will be helpful to the new Executive Director.
- (6) Meeting the challenges of being an executive director
Dr. Kinkel added narrative describing BOSA's actions to address the challenges. Summary document will be helpful to the new Executive Director.
- (7) Accomplishments

IV. COMMITTEE REPORTS

A. Licensing Committee:

MELISSA SCHALLER MOVED to approve the request for a variance for Tricia Menzhuber for a lapsed license. **CHRISTINE OSORIO SECOND. MOTION CARRIED.**

B. Ethics Committee: None. Did not meet/rescheduled.

C. Communication/Legislative:

D. Professional Development/Program Review:

TRACY REIMER moved to recommend approval of Capella University meeting Condition 1 – revisions to Advisory Committee - established by the BOSA Program Review Committee. **NANCY ANTOINE SECOND. MOTION CARRIED.**

E. MDE Report: None

F. Board Member Report: None

V. Public Comments: None

VI. New Business: None

VI. Old Business: None

VII. Closed Session: NANCY ANTOINE motioned to go into closed session for matters of data privacy. SCOTT WALLNER SECOND. Motion Carried

The Board of School Administrators returned from closed session at 1:09 pm.

The board approved the Ethics Committee recommendation concerning Michael Gadbois. **MARY FRANCES CLADY** motioned to approve. **MELISSA SCHALLER SECOND. MOTION CARRIED.**

JILL LOFALD MOVED to adjourn. **JINGER GUSTAFSON SECOND. MOTION CARRIED.**

Meeting adjourned at 1:12 p.m.

Next Meeting – Monday, March 28, 2022

Respectfully submitted by

Tracy Reimer, Board Member

Jinger Gustafson, Board Member