

Board Members Present: Christine Osorio (arrived at 11:20), Scott Wallner, Jinger Gustafson, Nancy Antoine, Mary Frances Clardy, Melissa Schaller, Louise Sundin, Tracy Reimer, Drew Hildenbrand

Board Members Excused: Jill Lofald

Staff: Karen Schaub, Marquetta Stokes

Guests: Allen Barr, Assistant Attorney General

CONVENE: MEETING WAS CALLED TO ORDER BY Chair, Nancy Antoine at 11:02 a.m.

- I. APPROVAL OF 4/25/2022 AGENDA: Mary Frances Clardy, MOVED** to approve the agenda. **Drew Hildenbrand, SECOND. MOTION CARRIED.**
- II. APPROVAL OF 3/28/2022 MINUTES: Scott Wallner, MOVED** to approve the minutes. **Melissa Schaller, SECOND. MOTION CARRIED.**
 - A. Marquetta Stokes Report**
 - a. CEU's are continuing to come in and being processed.
 - b. Moving forward with govDelivery site.
 - c. Shared my work as a facilitator along with Deputy Commissioner Burrage and the Governor's Office.
- III. EXECUTIVE DIRECTOR'S REPORT**

Karen Schaub reported on the following:

Update on my first month...*WONDERFUL!*

 - a. Meeting with agency heads and Universities
 - b. Upcoming Conferences or events that I should be attending
- B. Discussion about using blank MN University coursework for the Superintendents license to renew the expiring Principals license. There are no BOSA-approved clock hours.**

- a. Rule allows any coursework taken within the past five years at a regional college or university to count towards a renewal of the license.

Per BOSA website-Administrators may also earn clock hours by completing a class with a passing grade at a regionally-accredited university or college. One semester credit equals 20 clock hours. Coursework does not need BOSA approval if it is taken at a regionally accredited university or college.

- b. Is this “double-dip” that is, the individual is seeking to use credits they earned while they are in a program to become a superintendent and count them towards satisfying the 125 clock hours for licensure as a principal.

Board approved coursework for superintendent licensure be approved when renewing expiring Principal license.

Antoine	Aye	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Absent	Reimer	Aye	Hildenbrand	Aye		

IV. COMMITTEE REPORTS

C. Licensing Committee: None

D. Ethics Committee:

- 5 open conduct reviews
- 7 cases dismissed
- 0 new cases
- 1 case pending
- 0 suspended license
- 3 closed cases

E. Communication/Legislative:

Discussed if anyone had any updated information on HF 3403 bill, Executive Director Schaub will follow up on bill activity.

Update on a BOSA Newsletter

Drew Hildenbrand, MOVED to Amended motion to expedite dollars to approve govDelivery. **Louise Sundin, SECOND. MOTION CARRIED.**

Antoine	Aye	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

F. Professional Development/Program Review:

Tracy Reimer, MOVED to recommend approval of the Concordia St. Paul University Site Review. **Jinger Gustafson, SECOND. MOTION CARRIED.**

Nancy Antoine, MOVED to recommend approval of the Winona State University five-year site review of completing course offerings and strategic plan. **Louise Sundin, SECOND. MOTION CARRIED.**

Antoine	Abstain	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

G. MDE Report: None

H. Board Member Report:

Jinger Gustafson will be taking a job at Hamline University starting July 1, 2022, in the EDI program/Administration.

I. Public Comments: None

J. New Business:

Allen. Barr, Assistant Attorney General – discussion deliberations regarding disciplinary hearing protocols. Mr. Barr indicated that there are two types of orders-

1. Consent –administrator agreed to the discipline that has been set forth, ethics committee can present to the board and stay within the meeting.
2. Non Consent- the Ethics Committee must leave board meeting.
3. Each board member shall not deliberate on the matter outside of the board meeting.

K. Old Business: None

Closed Session: Mary Frances Clardy, MOVED to go into a closed session to address ethics cases. **Louise Sundin, SECOND. MOTION CARRIED.**

Antoine	Aye	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

The Board of School Administrators reconvened from closed session at 12:04pm and took the following action.

The board voted to approve the letter of censure for Joshua McLay.

Antoine	Abstain	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Abstain	Hildenbrand	Abstain		

The board voted to put Ryan Baron on probation.

Antoine	Abstain	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Abstain	Hildenbrand	Abstain		

The board voted to put Sylvester Carver on probation.

Antoine	Aye	Clardy	Aye	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Abstain		
Osorio	Aye	Reimer	Abstain	Hildenbrand	Abstain		

Melissa Schaller, MOVED to adjourn. **Jinger Gustafson, SECOND. MOTION CARRIED.**

Meeting adjourned at 12:05p.m.

Next Meeting – Monday, May 23, 2022

Respectfully submitted by

Marquetta Stokes, Administrative Assistant