

Board Members Present: Nancy Antoine, Melissa Schaller, Christine Osorio, Scott Wallner, Jinger Gustafson, Louise Sundin, Tracy Reimer, Drew Hildenbrand

Board Members Excused: Mary Frances Clardy, Jill Lofald

Staff: Karen Schaub, Marquetta Stokes, Janet Pladson

Guests: Richard Westgard, Dr. Anthony Kinkel

CONVENE: MEETING WAS CALLED TO ORDER BY Chair Nancy Antoine at 11:13 a.m.

I. APPROVAL OF 6/27/2022 AGENDA: Melissa Schaller MOVED to approve the agenda. Drew Hildenbrand, SECOND. MOTION CARRIED.

Antoine	Aye	Clardy	Absent	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

II. APPROVAL OF 5/23/2022 MINUTES: Christine Osorio MOVED to approve the minutes. Jinger Gustafson, SECOND. MOTION CARRIED.

Antoine	Aye	Clardy	Absent	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

A. A plaque was presented to Dr. Kinkel, honoring him for five years of service to BOSA

B. Marquetta Stokes, Assistant to the Director, Monthly Report,

- a. GovDelivery website-share updates on a new phase for BOSA’s website newsletter.
- b. BOSA Website-share staging site of the website progress.
- c. BOSA Payment system – update the board on how much money has been brought in as of June 27, 2022. Over \$ 392,308.50.
- d. BOSA audit spreadsheet – BOSA has contacted all districts and individuals with non-paid annual fees.
- e. BOSA Board members terms expiration January 2023.
 - 1. Mary Frances Clardy
 - 2. Jinger Gustafson
 - 3. Drew Hildenbrand

EXECUTIVE DIRECTOR'S REPORT

Karen Schaub reported on the following:

- See New Business

III. COMMITTEE REPORTS

A. Licensing Committee:

Scott Wallner MOVED to deny the request of a variance for provisional Licensure for Sheila Hessburg under statute 3512.2050 (Non-Renewable). **Melissa Schaller, SECOND. MOTION CARRIED.**

Antoine	Aye	Clardy	Absent	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

Scott Wallner MOVED to deny the request of a variance for provisional Licensure for Joseph Hessburg under statute 3512.2050 (Non-Renewable). **Melissa Schaller, SECOND. MOTION CARRIED.**

Antoine	Aye	Clardy	Absent	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

Melissa Schaller MOVED to approve the request for a variance for Louisa Glenetske of Brandon-Evansville School District #2980 to complete the superintendent licensure program within twelve weeks. **Christine Osorio, SECOND. MOTION CARRIED.**

Antoine	Aye	Clardy	Absent	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

Scott Wallner MOVED to approve the request for a variance for Jonathan W. Payne of Floodwood Public School District #698 to complete the superintendent licensure program within eight months. Contingent on timely renewal of his license. **Christine Osorio, SECOND. MOTION CARRIED.**

Antoine	Aye	Clardy	Absent	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

Christine Osorio MOVED to approve the request for a variance for Troy Willemsen of Spring Lake Park Public School District #0016 to complete 125 continuing education units (clock hours) within one year. **Scott Wallner, SECOND. MOTION CARRIED.**

Antoine	Aye	Clardy	Absent	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

B. Ethics Committee:

- 23 Conduct reviews
- 11 Public Complaints
- 24 Total Conduct/Public Cases

C. Communication/Legislative: Nothing to report

D. Professional Development/Program Review:

- Bringing items to the board in July

E. MDE Report: Nothing to report

F. Board Member Report:

- Mary Frances Clardy had to attend an organization event endorsing her campaign.
- The Board sends their condolences to Jill Lofald and the family during this time off the loss.

G. Public Comments: Nothing to report

H. New Business:

- Executive Director Schaub met with Ann Mitchell, Principal Leadership Support Specialist with MDE. More collaborative efforts are planned.
- Board members agreed to add an August Board meeting (zoom) on August 22nd at 4 pm. To handle only variances and ethics issues that must be resolved in August.
- End of the year budget update – Executive Director Schaub will present at the July meeting
- BOSA Fee Update for 2021-22
- Future needs and planning for the BOSA Office- Executive Director Schaub
 - i. 2022-23 Projects
 - ii. Budget request for consultant support

Drew Hildenbrand MOVED to approve the request for BOSA to hire a PR Consultant to review the BOSA structure. **Tracy Reimer, SECOND. MOTION CARRIED.**

Antoine	Aye	Clardy	Absent	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

- IT updates for 2002-23 – Rich Westgard
 - iii. How future Board packets will be available for Board members

I. Old Business: Nothing to report

J. **Closed Session for Ethics** to discuss a complaint and future action.

The Board of School Administrators motioned to go into Closed Session at 12:20 p.m.

Antoine	Aye	Clardy	Absent	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

The Board of School Administrators reconvened from the closed session at 12:41 pm and took the following action.

Christine Osorio MOVED to approve the stipulation and consent order for William Gibbs. **Scott Wallner, SECOND. MOTION CARRIED.**

Antoine	Aye	Clardy	Absent	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Abstain	Hildenbrand	Abstain		

Melissa Schaller MOVED to adjourn. **Jinger Gustafson, SECOND. MOTION CARRIED.**

Antoine	Aye	Clardy	Absent	Schaller	Aye	Sundin	Aye
Lofald	Absent	Wallner	Aye	Gustafson	Aye		
Osorio	Aye	Reimer	Aye	Hildenbrand	Aye		

Meeting adjourned at 12:52 p.m.

Next Meeting – Monday, July 25, 2022

Respectfully submitted by

Marquetta Stokes, Administrative Assistant