

KAREN SCHAUB, EXECUTIVE DIRECTOR

July 25, 2022
Board of School Administrators Board Room
St. Paul College
317 Marshall Ave.
St. Paul, Minnesota

<https://www.zoomgov.com/j/1611586536?pwd=eDZxb0xxZk82UFZBV1djSFhYOUdtZz09>

ETHICS Committee (closed meeting) 8:30 a.m. - 10:00 a.m.

LICENSING Committee 10:00 a.m. – 10:30 a.m.

Prof. Dev. and Program Review Committee 10:30 – 11:00 a.m.

Board Meeting Agenda

DATE: July 25, 2022

TIME: 11:00 a.m. – 1:00 p.m.

- I. **Convene**
- II. **Approval of Agenda/Agenda Adjustment**
- III. **Approval of Minutes** - [BOSA Board Minutes 06 27 2021](#) - 6/29/22

Board Members

Chair: Nancy Antoine

Dr. Scott Wallner, Dr. Jinger Gustafson, Jill Lofald, Mary Frances Clardy,
Christine Osorio, Dr. Melissa Schaller, Dr. Tracy Reimer, Louise Sundin, Drew Hildenbrand

IV. MDE Report-

- 1) Ms. Megan Arriola – Legislative Wrap-Up Presentation

V. Committee Reports:

- 1) Licensing Committee
 - a) Variances Request:
 - i) Fuller, Ben-Mounds View School District
 - ii) Lhotka, Scott – Westonka Public Schools
 - iii) Tvedt, Joell- Pequot Lakes Schools District
 - iv) Olson, Paul – Elk River Area Schools
- 2) Professional Development & Program Review
 - a) Approval of Hamline University Review
- 3) Ethics Committee

VI. Board Member Report

VII. Public Comments

VIII. Business

- a. Approval of Director Wallner’s resignation from Board of School Administrators
- b. Board of School Administrator’s Monthly Meetings; discussion regarding zooming of meetings - Executive Director Schaub
- c. St. Paul Campus- office discussion- Executive Director Schaub
- d. IT updates– Rich Westgard
 - i. Google docs sharing
 - ii. Account setup
 - iii. Caspio demo

IX. Executive Director’s Report

- 1) Walden Program Review -August 4 and 5
- 2) Next steps for future planning for BOSA;
 - a) Survey BOSA board members re: BOSA perspectives, values, strengths/weaknesses, key stakeholders
 - b) Contact other association leaders/lawyers and stakeholders re: BOSA perspectives
 - c) Discuss BOSA history with Marquette
 - d) Review all BOSA communication materials for tone, opportunities, edits
 - e) Identify missing communication tools and opportunities

- f) Write communications plan to reframe BOSA based on that research
 - (1) Communications action plan will include goals, target audiences, strategies, and tactics to reframe BOSA and position it for a more customer service-oriented future.
 - (2) Once the plan is approved, BOSA staff will have a roadmap for implementation

XV Adjournment

The next meeting is on August 22, 2022, at 4 pm. Zoom meeting only for variance and ethics complaints.

Up-Coming Meetings:

August 1th MDE Back to School Conference

August 4th Summer Seminar 8 am to Noon

August 4th Stand and Rule Advisory Committee- PELSB- 1 – 4 pm