

**Remote Special Meeting**

**August 22, 2022**

**4:00- 5:00 PM**

Board Members Present: Nancy Antoine, Melissa Schaller, Jinger Gustafson, Louise, Sundin, Drew Hildenbrand, Mary FrancesClardy, Jill Lofald, Christina Osorio

**Board Members Excused:** Tracy Reimer, Scott Wallner

**Staff:** Karen Schaub, Janet Pladson

**Guest:** None

**CONVENE: The meeting was called to order by Chair Nancy Antione at 4:04 PM**

1. **Director Schaller MOVED** to approve the agenda of 8/22/2022

**Director Hillenbrand SECOND. MOTION CARRIED**.

1. **APPROVAL 7/25/2022 MINUTES: Director Lofald MOVED** to approve the minutes

**Director Hillenbrand, SECOND. MOTION CARRIED**.

1. **Committee Reports:**
	1. **Licensing Committee:**
		1. **Variances:**
			1. **Director Osorio MOVED** to approve the variance for Director of CommunityEducation for Westonka Public Schools, Scott Lhotka. **Director Lofald, SECOND. MOTION CARRIED.**
			2. **Director Gustafson MOVED** to approve the variances for Secondary Principal for Greenway Public Schools, Elizabeth Hampton,( for one year) pending School Board meeting minutes that show action was taken regarding a request for a variance and a copy of the email notifying the executive director of the appropriate professional association. **Director Gustafson also MOVED** for a variance for St. Paul Public Schools, Nancy Paez, (for one year) pending School Board meeting minutes that show action was taken regarding a request for a variance, Superintendent signature on the variance form. Once the documents are emailed to the Executive Director of BOSA, she will process the variances.

**Director Hildenbrand, SECOND. MOTION CARRIED**

* + 1. **Professional Development & Program Review** -no report
		2. **Ethics Committee**-
			1. Two conduct cases moved forward for the licensing process.
			2. One case moved forward to BOSA closed session
			3. One case opened.
		3. Legislative Committee - no report
1. **Public Comments**- none
2. **Business** – none
3. **Director** **Schaller MOVED** to go into Closed Session to discuss the finding of facts, and conclusions of law order. **Director Hildenbrand**, **SECOND. MOTION CARRIED**
4. **Director Sundin MOVED** to back into Open Session. **Director Lofald SECOND MOTION CARRIED.**
5. **Director Osorio MOVED** to accept the Stipulation and Consent Order for Tanya Constantine. **Director Gustafson, SECOND. MOTION PASSED**

Ayes: Directors Antoine, Schaller, Gustafson, Sundin, Hilldenbrand, Lofald, Osorio

Nays: Director Clardy

Abstained: Hilldenbrand

Absent: Director Reimer and Wallner

1. Executive Directors’ Report:
	1. Administrative Assist positions have been posted for 21 days, on Monday, August 22, 2022
	2. Facilities Committee meeting and still looking into office options.

**Director Osorio MOVED** to adjourn the meeting. **Director Gustafson SECOND. MOTION CARRIED**