



mn MINNESOTA
BOARD OF SCHOOL
ADMINISTRATORS

| Executive Director – Karen Schaub |
| 2 Pine Tree Drive, Suite 306 | Arden Hills, MN 55112 | 651-582-8888 | bosa.mn.gov |

Board of School Administrators Board Meeting Minutes

DATE: October 23, 2023

TIME: 11:00 - 1:00 PM

[Zoom link](#)

Passcode: 978229

The public is welcome to attend in-person at the above address. Most Board members will be in-person. Board of Director Lofald will be joining via Zoom.

I. Roll Call

a. Board of Director:

- i. Antoine **Present**
- ii. Fridgen **Present**
- iii. Gustafson **Present**
- iv. Hildenbrand **Present**
- v. Lofald **Present**
- vi. Osorio **Present**
- vii. Reimer **Present**
- viii. Schaller **Absent**
- ix. Siverson-Hall **Present**
- x. Sundin **Present**

b. **Staff Present:** Executive Director Schaub, Licensing Specialist Dr. Pladson, Administrative Specialist Wilms

c. **Guest:** NA

II. Approval of Agenda/Agenda Adjustment

a. Director Siverson-Hall **MOVED** to **APPROVE** agenda for **10/23/2023**.

b. **SECOND** Director Gustafson.

i. Roll Call Vote:

1. Antoine **Aye**
2. Fridgen **Aye**
3. Gustafson **Aye**
4. Hildenbrand **Aye**
5. Lofald **Aye**

6. Osorio **Aye**
 7. Reimer **Aye**
 8. Schaller **Absent**
 9. Siverson-Hall **Aye**
 10. Sundin **Aye**
- ii. Abstain:
- iii. Motion **PASSED**

III. Approval of Minutes

- a. [September 25, 2023 Board Meeting Minutes](#)
- b. Director Osorio **MOVED** to **APPROVE** the minutes from **09/25/2023**.
- c. **SECOND** by Director Lofald.
 - i. Roll Call Vote:
 1. Antoine **Aye**
 2. Fridgen **Aye**
 3. Gustafson **Aye**
 4. Hildenbrand **Aye**
 5. Lofald **Aye**
 6. Osorio **Aye**
 7. Reimer **Aye**
 8. Schaller **Absent**
 9. Siverson-Hall **Aye**
 10. Sundin **Aye**
 - ii. Abstain:
 - iii. Motion **PASSED**

IV. Committee Reports

- a. **Ethics Committee**
 - i. Conduct Reviews: 3
 - ii. New Public Complaint Form
 1. Continuing to make edits and planning to bring forward in two months.
- b. **Licensing**
 - i. Director Lofald **MOVED** to **APPROVE** the request for a variance for **Maple Lake Public Schools - ISD 881** for **Kris Harlan (#269733)** for the 2023-2024 school year. Ms. Harlan will work as a **K-12 Principal** in **ISD 881**. Ms. Harlan has previously worked as a Principal at Maple Lake before her retirement.
 - ii. Director Osorio **SECOND**.
 1. Roll Call Vote:
 - a. Antoine **Aye**
 - b. Fridgen **Aye**
 - c. Gustafson **Aye**

- d. Hildenbrand **Aye**
- e. Lofald **Aye**
- f. Osorio **Aye**
- g. Reimer **Aye**
- h. Schaller **Absent**
- i. Siverson-Hall **Aye**
- j. Sundin **Aye**

2. Abstain:

3. Motion **PASSED**

iii. Alternative Pathways Discussion

- 1. Continuing to update and make edits to the Alternative Pathway Manual

c. **Professional Development and Program Review**

i. **Director Fridgen** **MOVED** to **APPROVE** the updated [CEU Certificate](#).

ii. **Director Hildenbrand** **SECONDED**.

1. **Roll Call Vote:**

- a. Antoine **Aye**
- b. Fridgen **Aye**
- c. Gustafson **Aye**
- d. Hildenbrand **Aye**
- e. Lofald **Aye**
- f. Osorio **Aye**
- g. Reimer **Aye**
- h. Schaller **Absent**
- i. Siverson-Hall **Aye**
- j. Sundin **Aye**

2. Abstain:

3. Motion **PASSED**

iii. [Program Review Calendar](#)

- 1. Currently reviewing program review calendar

iv. [Program Review Handbook](#)

- 1. Currently reviewing and updating handbook

V. **MDE Report**

VI. **Board Member Report**

VII. **Public Comments**

VIII. **Business**

- a. Board Table Update - Information
 - i. Approved donating board table
- b. 2023-2024 BOSA Fee/Timeline - Information/Discussion
 - i. Will send out email for 2023-2024 year
- c. Data Integrity Policies - First Reading - Review
 - i. Continuing to review data integrity policies for updates
- d. BOSA Budget - Information
 - i. Reviewed budget for the year

IX. Osorio left @ 12:00 PM

X. Executive Director's Report

- a. [Collaborative Meeting Agenda October 11, 2023](#)
 - i. First in-person collaborative meeting in a few years!
- b. Board Seats Openings December 31, 2023
 - i. Director of Special Education - Dr. Melissa Schaller
 - ii. Public Representing - Louise Sundin

XI. Adjournment

Next Meeting
November 27, 2023
11:00 AM – 1:00 PM