



| Executive Director – Karen Schaub |
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Committee Meetings

ETHICS COMMITTEE – 8:00 AM - 10:00 AM - Rm E306

- Closed Meeting/No Public

LICENSING COMMITTEE – 10:00 AM - 11:00 AM - Rm E304

[Zoom Link](#)

Passcode: 008207

PROFESSIONAL DEVELOPMENT AND PROGRAM REVIEW COMMITTEE – 11:00 AM - 12:00 PM - Rm E306

[Zoom Link](#)

Passcode: 997073

Board of School Administrators Board Meeting Agenda

DATE: February 26, 2024

ROOM: E304

TIME: 12:00 PM - 2:00 PM

[Zoom Link](#)

Passcode: 209146

Note: If any board member joins the meeting via Zoom, the Board will roll call votes.

I. Approval of Agenda/Agenda Adjustment/Approval of Minutes/Roll Call/Announcements

- a. [January 22, 2024 Minutes](#)
- b. [BOSA Executive Secretary \(Director\) Evaluation](#)

II. Committee Reports

- a. Ethics Committee
 - i. Conduct Reviews:
 - ii. Cases Reviewed:
 - iii. Cases Moved Forward:
- b. Licensing

- i. Variance Requests
 - 1. Pacelli Catholic Schools - ISD 492 seeks a variance for Jean McDermott (#252139) for a five-year continuing lapsed license.
 - 2. Carlton Public Schools - ISD 93 seeks a variance for Kari Solarz (#462913) for a K-12 Principal license
 - 3. North St. Paul-Maplewood-Oakdale Schools - ISD 622 seeks a variance for Kayla Campanelli (#496579) for a Director of Special Education license for the position of Program Supervisor

- c. Professional Development and Program Review
 - i. [Alternative Pathway Manual Toward Superintendency](#) - approval needed
 - ii. *New* - [Individual Request for Approval for a Continuing Education Program](#)

III. MDE Report

IV. Board Member Report

V. Public Comments

VI. Discussion Topic: Update on the BOSA / PELSB separation

- a. [Language Change for PELSB- 2017](#)
- b. [Duties PELSB Performs for BOSA](#)

VII. Business

- a. Annual Meeting Update - March 2024
- b. Request to sign on to Minnesota's Hope: A vision to build trust and respect
 - i. [Minnesota's Hope](#)
 - ii. [Letter from Minnesota Character Council](#)
 - iii. <https://www.synergyexchange.org/minnesota-character-council>

VIII. Executive Director's Report

- a. Annual Fee Update:
 - i. [Board of School Administrators \(BOSA\)- Annual Fee FAQ](#) - new
 - ii. Collected \$445,500 in fees
 - iii. Total number of licenses: 7,250
 - 1. 3,727 renewals at \$100
 - 2. 950 inactive or retired at \$50
 - 3. 2,598, who we have not heard from
- b. Legislative Update
 - i. [Sec. 9. Minnesota Statutes 2022, section 124E.12, subdivision 2,](#)

[HF3484](#) is amended to read: A, a significant reform of charter schools, was also heard by the committee. Charter schools are not required to have licensed principals. The bill has many new requirements. This section requires 25 hours of annual training for individuals functioning as unlicensed administrators in charter schools.

- c. New documents are being developed.
 - i. FAQ Documents
 1. [BOSA Annual Fee FAQ](#)
 2. [BOSA Licensing FAQ](#)
 3. [BOSA Ethics FAQ](#)
 4. [BOSA CEU FAQ](#)
 5. [BOSA FAQ](#)
 - ii. [Accredited University CEU Opportunities for Senior Citizens](#)
 - iii. [BOSA Letter to Graduate Students](#)

Next Meeting
March 25, 2024
12:00 PM – 2:00 PM