



| Executive Director – Karen Schaub |

| 2 Pine Tree Drive, Suite 306 | Arden Hills, MN 55112 | 651-582-8888 | bosa.mn.gov |

Committee Meetings

ETHICS COMMITTEE – 8:00 AM - 10:00 AM - Rm E306 - Rescheduled for Monday, January 29, 2024
- Closed Meeting/No Public

LICENSING COMMITTEE – 10:00 AM - 11:00 AM - Rm E304

[Zoom Link](#)

Passcode: 461995

PROFESSIONAL DEVELOPMENT AND PROGRAM REVIEW COMMITTEE – 11:00 AM - 12:00 PM - Rm E306

[Zoom Link](#)

Passcode: 332453

Board of School Administrators Board Meeting Minutes

DATE: January 22, 2024

ROOM: E304

TIME: 12:00 PM - 2:00 PM

[Zoom Link](#)

Passcode: 262931

The public is welcome to attend in-person at the above address. Most Board members will be in-person. Board of Director Hildenbrand will be joining via Zoom.

I. Roll Call

a. Roll Call

- i. Antoine **Absent**
- ii. Fridgen **Present**
- iii. Gustafson **Present**
- iv. Hildenbrand **Present**
- v. Lofald **Present**
- vi. Osorio **Present**
- vii. Reimer **Absent**
- viii. Schaller **Present**
- ix. Siverson-Hall **Present**
- x. Sundin **Present**

- b. Staff Present: Executive Director Schaub, Licensing Specialist Dr. Pladson, and Administrative Specialist Wilms
- c. Guest: NA

II. Approval of Agenda/Agenda Adjustment/Approval of Minutes

- a. Motion for approval of a Board Work session following today's meeting.
- b. [December 18, 2023 Meeting Minutes](#)
- c. Motion to move into a closed meeting for the discussion of a Stipulation Agreement.
 - i. Director Lofald MOVED to APPROVE agenda for 1/22/2024, the minutes from the 12/18/2023 meeting, and any agenda adjustment.
 - ii. SECOND Director Hildenbrand
 - iii. Roll Call Vote:
 - 1. Antoine **Absent**
 - 2. Fridgen **Aye**
 - 3. Gustafson **Aye**
 - 4. Hildenbrand **Aye**
 - 5. Lofald **Aye**
 - 6. Osorio **Aye**
 - 7. Reimer **Absent**
 - 8. Schaller **Aye**
 - 9. Siverson-Hall **Aye**
 - 10. Sundin **Aye**
 - iv. Abstain:
 - v. Motion **PASSED**

III. Committee Reports

- a. Ethics Committee
 - i. No Committee Report
 - ii. Meeting rescheduled for 01/29/2024
- b. Licensing
 - i. Director Osorio MOVED to **APPROVE** variance request for **ISD 196 Rosemount - Apple Valley - Eagan Public Schools** for **Kelly Wuensch (#443939)** for a **Director of Special Education** license.
 - ii. SECOND Director Schaller
 - iii. Condition: Notify MASE of variance request
 - iv. Roll Call Vote:
 - 1. Antoine **Absent**
 - 2. Fridgen **Aye**
 - 3. Gustafson **Aye**
 - 4. Hildenbrand **Aye**
 - 5. Lofald **Aye**
 - 6. Osorio **Aye**
 - 7. Reimer **Absent**

8. Schaller **Aye**
9. Siverson-Hall **Aye**
10. Sundin **Aye**
- v. Abstain:
- vi. Motion **PASSED**

c. Professional Development and Program Review

i. [Walden Program Conversion Outline: EdS in Educational Leadership and Administration \(Principal Preparation\)](#)

1. Director Fridgen MOVED to **APPROVE** the Walden Program Conversion Outline: EdS in Educational Leadership and Administration (Principal Preparation).
2. SECOND Director Sundin
3. Roll Call Vote:
 - a. Antoine **Absent**
 - b. Fridgen **Aye**
 - c. Gustafson **Aye**
 - d. Hildenbrand **Aye**
 - e. Lofald **Aye**
 - f. Osorio **Aye**
 - g. Reimer **Absent**
 - h. Schaller **Aye**
 - i. Siverson-Hall **Aye**
 - j. Sundin **Aye**

4. Abstain:
5. Motion **PASSED**

ii. [Proposal outlining the adjustment of 2- credits within the Administrative Licensure Program at Hamline University](#)

1. Director Sundin MOVED to **APPROVE** the proposal outlining the adjustment of 2- credits within the Administrative Licensure Program at Hamline University
2. SECOND Director Fridgen
3. Roll Call Vote:
 - a. Antoine **Absent**
 - b. Fridgen **Aye**
 - c. Gustafson
 - d. Hildenbrand **Aye**
 - e. Lofald **Aye**
 - f. Osorio **Aye**
 - g. Reimer **Absent**
 - h. Schaller **Aye**
 - i. Siverson-Hall **Aye**
 - j. Sundin **Aye**
4. Abstain: Gustafson

5. Motion **PASSED**

IV. MDE Report

V. Board Member Report

VI. Public Comments

VII. Discussion Topic: None

VIII. Business

a. Public Comment Guidelines and Public Comment Sign-In

i. Director Sundin MOVED to **APPROVE** [Public Comment Guidelines](#) and [Public Comment Sign-In](#).

ii. SECOND Director Gustafson

iii. Roll Call Vote:

1. Antoine **Absent**
2. Fridgen **Aye**
3. Gustafson **Aye**
4. Hildenbrand **Aye**
5. Lofald **Aye**
6. Osorio **Aye**
7. Reimer **Absent**
8. Schaller **Aye**
9. Siverson-Hall **Aye**
10. Sundin **Aye**

iv. Abstain:

v. Motion **PASSED**

b. Administrative License Denial - Ryan Bruns

i. Director Lofald MOVED to **APPROVE** [Denial of a school administrator license application for Ryan Bruns](#)

ii. SECOND Director Sundin

iii. Roll Call Vote:

1. Antoine **Absent**
2. Fridgen **Aye**
3. Gustafson **Aye**
4. Hildenbrand **Aye**
5. Lofald **Aye**
6. Osorio **Aye**
7. Reimer **Absent**
8. Schaller **Aye**
9. Siverson-Hall **Aye**
10. Sundin **Aye**

iv. Abstain: Hildenbrand

v. Motion PASSED

IX. Closed Session - For the purpose of reviewing one Stipulation and Consent Order

a. Director Gustafson MOVED to transition to a Closed Session.

i. SECOND Director Fridgen

ii. Roll Call Vote:

1. Antoine **Absent**
2. Fridgen **Aye**
3. Gustafson **Aye**
4. Hildenbrand **Aye**
5. Lofald **Aye**
6. Osorio **Aye**
7. Reimer **Absent**
8. Schaller **Aye**
9. Siverson-Hall **Aye**
10. Sundin **Aye**

iii. Abstain:

iv. Motion PASSED

X. Re-open Board Meeting

a. Stipulation and Conduct Order

i. Director Lofald MOVED to **APPROVE** Stipulation and Consent Order

ii. SECOND Director Sundin

iii. Roll Call Vote:

1. Antoine **Absent**
2. Fridgen **Aye**
3. Gustafson **Aye**
4. Hildenbrand
5. Lofald **Aye**
6. Osorio **Aye**
7. Reimer **Absent**
8. Schaller **Aye**
9. Siverson-Hall **Aye**
10. Sundin **Aye**

iv. Abstain: Hildenbrand

v. Motion PASSED

XI. Executive Director's Report

XII. Adjournment

Next Meeting
February 26, 2024
12:00 PM – 2:00 PM