



| Executive Director – Karen Schaub |

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Committee Meetings

ETHICS COMMITTEE – 8:00 AM - 10:00 AM - Rm E306

- Closed Meeting/No Public

LICENSING COMMITTEE – 10:00 AM - 11:00 AM - Rm E304

[Zoom Link](#)

Passcode: 525991

PROFESSIONAL DEVELOPMENT AND PROGRAM REVIEW COMMITTEE – 11:00 AM - 12:00 PM - Rm E306

[Zoom Link](#)

Passcode: 606838

Board of School Administrators Board Meeting Agenda

DATE: June 24, 2024

ROOM: E304

TIME: 12:00 PM - 1:00 PM

[Zoom Link](#)

Passcode: 144742

I. Approval of Agenda/Agenda Adjustment/Approval of Minutes/Roll Call

- a. [May 20, 2024 Minutes](#)

II. Committee Reports

- a. Ethics Committee

- i. Cases Reviewed:
- ii. Cases Opened:
- iii. Cases Closed:

- b. Licensing

- i. **Brainerd Public Schools #181** seeks a variance for **Peter Grant (#247477)**, a retired administrator, to obtain a **Superintendent** License.
- ii. **River Bend Education District #6049** seeks a variance for **Stephanie Ross (#461028)** to obtain a **Principal K-12** License.

- iii. **Redwood Area School District #2897** seeks a variance for **Aaron Lindahl (#475352)** to obtain a **Principal K-12** license.
- iv. **Southwest West Central Service Cooperative #991** seeks a variance for **Hannah Hanson (#443023)** to obtain a **Director of Special Education** License.
 - i. **Northfield Public Schools (#326047)** seeks a variance for an administrator with a lapsed license for **Raymond Coudret (#326047)** for a **K-12 Principal** license.
 - v. **Intermediate School District #917** requests a variance extension for **Amanda Boehmer (#482025)** for a Director of Special Education license as the **Dean of Special Education**.
 - vi. **Goodhue County Education District #6051** requests a variance for **Kayla Awolope (#475233)** for a **Director of Special Education** license as an Assistant Special Education Director.
 - i. **Marshall Public Schools #413** requests a variance for **Bennett Appel (#516299)** for a **Principal K-12** license as an Assistant Principal.
 - vii. Administrative Variance for a Lapsed License Revision Discussion/Approval
 - 1. [Lapsed License Variance DRAFT](#)
- c. Professional Development and Program Review
 - i. 80% for Licensure Documents

III. MDE Report

IV. Board Member Report

V. Public Comments

VI. Discussion Topic - AI: how can BOSA use this as a tool?

- a. How might administrators use this tool for:
 - i. Superintendent Alt Pathway documents,
 - ii. 80% for licensure documents
- b. What are the risks for BOSA? What do we need to look for?
- c. Update on the MN Thought Leaders' Summit - The Learner Experience in the Age of AI- June 17, 2024

VII. Business

- a. Budget Update
 - i. [FY 2024 Budget](#)
 - ii. [FY 2025 Budget](#)
- b. Teacher and Paraprofessional Compensation Working Group, MN Legislation, requirement

- i. [Supplemental Education Budget Bill](#) (Lines 65.6-67.4 and 65.23-66.4)
- ii. Process Recommendation;
 - 1. Sent an email to the following asking for recommendations for committee members, recommendations:
 - a. MN Association of School Administrators(MASA)
 - b. MN Community Education Association (MCEA)
 - c. MN Association of School Business Offices (MNASBO)
 - 2. BOSA Board approves in July or August
- c. Website Update
 - i. [Website Formatting Spreadsheet](#)
- d. Newsletter- *draft*
 - i. August newsletter draft- This was emailed separately to each board member.
- e. 2024 New State Seal/Flag
 - i. New flag ordered
 - ii. Do we want to purchase a new seal for the office? The cost is approximately \$115.
 - 1. [Black and White Oak](#)
 - 2. [Color Oak](#)

VIII. Executive Director's Report

- a. Fee Update - Plan for the summer
 - i. Paid Administrators- 4,183
 - ii. Retired or inactive- 1,201
 - iii. Total payments received: 5,384 out of 7,557 (new #250 as of June 2024)
 - iv. Total fees collected so far: \$444,400
 - 1. \$29,250 were late payments from 2022-2023
 - v. The last reminder letter is going out in June.
 - 1. [BOSA Annual Fee Flowchart](#)
- b. READ Act Administrative CEUs - Going out June 20, 2024
- c. [BOSA Event Banner](#) -any suggestions before we purchase?

Next Meeting
July 22, 2024
 12:00 PM – 2:00 PM

