



| Executive Director – Karen Schaub |  
| 2 Pine Tree Drive, Suite 306 | Arden Hills, MN 55112 | 651-582-8888 | [bosa.mn.gov](http://bosa.mn.gov) |

### Committee Meetings

**ETHICS COMMITTEE** – 1:30 PM - 2:30 PM - Rm E306 (*or after the monthly Board Meeting is completed*)  
- Closed Meeting/No Public

**LICENSING COMMITTEE** – 10:00 AM - 11:00 AM - Rm E304

[Zoom Link](#)

Passcode: 348534

**PROFESSIONAL DEVELOPMENT AND PROGRAM REVIEW COMMITTEE** – 11:00 AM - 12:00 PM - Rm E306

[Zoom Link](#)

Passcode: 265374

## **Board of School Administrators Board Meeting Agenda**

**DATE:** July 22, 2024

**ROOM:** E304

**TIME:** 12:00 PM - 1:00 PM

[Zoom Link](#)

**Passcode:** 394490

- I. **Approval of Agenda/Agenda Adjustment/Approval of Minutes/Roll Call**
  - a. [June 24, 2024 Minutes](#)
  
- II. **Committee Reports**
  - a. Ethics Committee - no report - meeting this afternoon
    - i. Cases Reviewed:
    - ii. Cases Opened:
    - iii. Cases Closed:
  
  - b. Licensing
    - i. Variance Requests:
      1. Watershed High School #4092 seeks a variance for Chloe Smith (#512703) to obtain a Director of Special Education License.

2. Intermediate School District #917 seeks a variance for Trevor Bailey (#498198) to obtain a Principal K-12 License.
3. Pine Island School District #255 seeks a variance for Steven Jex (#1007256) to obtain a Director of Special Education License.
4. Marshall Public Schools #413 seeks a variance for a lapsed license for retired administrator Stephen Fredrickson (#229666) , K- 12 Principal license.
5. Rochester Public Schools #535 seeks a variance a lapsed license for Christopher Priebe (#426141) to obtain a lapsed Principal K-12 license.
6. Waconia Public Schools #110 seeks a variance extension for Samantha Jung (#461634) to obtain a Director of Special Education license.

ii. Administrative Variance for a Lapsed License Revision  
Discussion/Approval

1. [Lapsed License Variance DRAFT](#)

c. Professional Development and Program Review

- i. Discussion Topic: Updated Individual CEU Request Form

**III. MDE Report**

**IV. Board Member Report**

**V. Public Comments**

**VI. Discussion Topic**

- a. PELSB - BOSA next steps legislative action for 2025
  - i. Proposal for 2025:
    1. [Draft 2025 Legislative Request](#)
    2. [Full Fiscal Note 2024](#)

**VII. Business**

- a. Recommendations for Teacher and Paraprofessional Compensation Working Group, MN Legislation,
  - i. MN Association of School Administrators(MASA)
    1. Dr. Theresa Battle, Superintendent, Burnsville-Eagan-Savage, [superintendent191@isd191.org](mailto:superintendent191@isd191.org)
    2. Matt Schultz, Superintendent Lanesboro Public Schools, [mattschultz@lanesboroschools.com](mailto:mattschultz@lanesboroschools.com)
  - ii. MN Community Education Association (MCEA)
    1. Carrie Cabe, Assistant Community Engagement/Education Director, Osseo Public Schools, [CabeC@District279.org](mailto:CabeC@District279.org)

- iii. MN Association of School Business Offices (MNASBO)
  - 1. Tina Burkholder, Director of Business Services, ISD 822 Monticello  
[tina.burkholder@monticello.k12.mn.us](mailto:tina.burkholder@monticello.k12.mn.us)
  - 2. John Carlson, Chief Administrative Officer, Rochester Public Schools, [jocarlson@rochesterschools.org](mailto:jocarlson@rochesterschools.org)

**VIII. Executive Director's Report**

- a. [August Newsletter](#) - Update

**Next Meeting**

**August 19, 2024**

4:00 PM – 5:30 PM

via Zoom

**Tentative Meeting**

**September 4, 2024**

4:00 - 5:00 PM

via Zoom

**September Meeting**

**September 23, 2024**

12:00 - 2:00 PM

in-person