



| Executive Director – Karen Schaub |

| 2 Pine Tree Drive, Suite 306 | Arden Hills, MN 55112 | 651-582-8888 | bosa.mn.gov |

Committee Meetings

ETHICS COMMITTEE – 8:00 AM - 10:00 AM

- Closed Meeting/No Public

LICENSING COMMITTEE - 10:00 AM - 11:00 PM

[Zoom Link](#)

Passcode: 420114

PROFESSIONAL DEVELOPMENT AND PROGRAM REVIEW COMMITTEE - 11:00 AM - 12:00 PM

[Zoom Link](#)

Passcode: 251833

Board of School Administrators Board Meeting Agenda

DATE: February 24, 2025

TIME: 12:00 PM - 2:00 PM

[Zoom Link](#)

Passcode: 996023

- I. **Approval of Agenda/Agenda Adjustment/Approval of Minutes/Roll Call**
 - a. The Annual Meeting will be held in July 2025
 - i. Elections in June 2025
 - b. [January 27, 2025 Minutes](#)

- II. **Committee Reports**
 - a. Ethics Committee
 - i. Conduct Reviews
 - b. Processing Conduct Reviews

 - c. Licensing
 - i. Variances
 1. Sartell - St. Stephen Public Schools seeks a variance extension for Jenny Traver (#380313) to obtain a Director of Community Education License.
 - d. Professional Development and Program Review

- i. For Approval - Southwest Minnesota State University Program Review
 1. [Southwest Minnesota State University Program Approval Sit...](#)
- ii. For Approval - Concordia University, Saint Paul Mini Program Review for Director of Special Education
- iii. Informational - Capella University - Retiring Educational Leadership Program

III. PELSB Report

IV. Board Member Report

V. Public Comments

VI. Discussion Topic

- a. The current landscape of education in MN.

VII. Business

- a. Closed session:
 - i. As permitted by [Minn. Stat. § 13D.02, subd. 2](#), for the Board to exercise quasi-judicial functions involving disciplinary proceedings for one licensed administrator.
 1. Stipulation A
 2. Stipulation B
 - ii. Executive Director Annual Evaluation

VIII. Executive Director's Report

- a. 2024-2025 BOSA Annual Fee
- b. BOSA Board Seats - Higher Ed Faculty Member in an Educational Administration Program & Elementary School Principal
- c. January Collaborative Meeting - January 29, 2025
 - i. [Collaborative Resource Page](#)
- d. Outreach Activities:
 - i. MASSP Winter Conference
 - ii. MESPA Institute
 - iii. MCEA Leadership Days

IX. Adjournment

Next Meeting
March 24, 2025
12:00 - 2:00 PM