

m1 MINNESOTA
BOARD OF SCHOOL
ADMINISTRATORS

| Executive Director – Karen Schaub |

| 2 Pine Tree Drive, Suite 306 | Arden Hills, MN 55112 | 651-582-8888 | bosa.mn.gov |

Committee Meetings

ETHICS COMMITTEE – 8:00 AM - 10:00 AM

- Closed Meeting/No Public

LICENSING COMMITTEE - 10:00 AM - 11:00 PM

[Zoom Link](#)

Passcode: 642303

PROFESSIONAL DEVELOPMENT AND PROGRAM REVIEW COMMITTEE - 11:00 AM - 12:00 PM

[Zoom Link](#)

Passcode: 992926

Board of School Administrators
Board Meeting Agenda


DATE: March 24, 2025

TIME: 12:00 PM - 2:00 PM

[Zoom Link](#)

Passcode: 214655

- I. **Approval of Agenda/Agenda Adjustment/Approval of Minutes/Roll Call**
 - a. [February 24, 2025 Minutes](#)

- II. **Committee Reports**
 - a. Ethics Committee
 - i.  Ethics Template 2024.pdf

 - b. Licensing
 - i. Variances
 1. Southwest West Central Service Cooperative #991 seeks a variance extension for Jill Stiefvater (#444332) for a Director of Special Education license.
 - i. [BOSA Licensing FAQ for Stakeholders](#)

 - c. Professional Development and Program Review
 - i. For Approval - Concordia University, Saint Paul Mini Program Review for Director of Special Education

1. [W](#) Concordia Program Approval Site Review Letter - SPED - Ma...
- ii. For Approval - Bethel University Program Review for Principal K-12, Superintendent, and Director of Special Education
 1. [W](#) Bethel Program Approval Site Review Letter - March 2025.d...

III. PELS Report

IV. Board Member Report

V. Public Comments

VI. Discussion Topic

- a. Federal Government School Investigation Form
 - i. [US Department of Education Form](#)
- b. Small agency meeting review

VII. Business

- a. MN Legislation
 - i. [PELSB Bill 1418](#) - information
- b. Closed session:
 - i. As permitted by [Minn. Stat. § 13D.02, subd. 2](#), for the Board to exercise quasi-judicial functions involving disciplinary proceedings for one licensed administrator.

VIII. Executive Director's Report

- a. New Board Members will be approved on March 28
- b. [2025 Approval Process for Administrative License Handbook](#)
- c. 2024-2025 BOSA Annual Fee
- d. Fun Facts
- e. Outreach Activities:
 - i. MASA/MASE Spring Conference
 - ii. New Superintendent Training

IX. Adjournment

Next Meeting
April 28, 2025
12:00 - 2:00 PM